

Court of Appeals Dinner for the Albany County Bar Association Fundraising Event

General Information

(Do NOT ask for any tips during this fundraising event!)

Performers

- Kathleen Butler-Duplessis - kathleen@felixandfingers.com - 6142044338 (Piano)
- Zach Goodman - zachgoodmusic@gmail.com - 516-492-6004 (Piano)

Entire Event Day Time Frame

04/10/2025 - 06:00 pm - 10:30 pm EST

Location

Albany Capital Center
55 Eagle St
Albany, New York 12207-1645

Contact Person(s)

Kate Manley
(518) 491-0638
kate@collabkate.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Please Note: If you pull onto Howard Street - the side street next to the Convention Center, there is a garage door which we can load you in and elevator to go upstairs. Please call my cell 518 - 491-0638 or Maria - ACC contact 315-825-5080.

Expected number of guests:

350-400 - around 100 will stay for after-party

Contacts

Photographer:

Andrew Elder
Best Frame Forward
(518) 227-4484
andrew@bestframeforward.com
<https://www.bestframeforward.com/>

Event Planner:

Kate Manley
Collaborkate LLC

(518) 491-0638
kate@collabkate.com
<http://www.collabkate.com>

Venue Manager:

Maria Vaughn

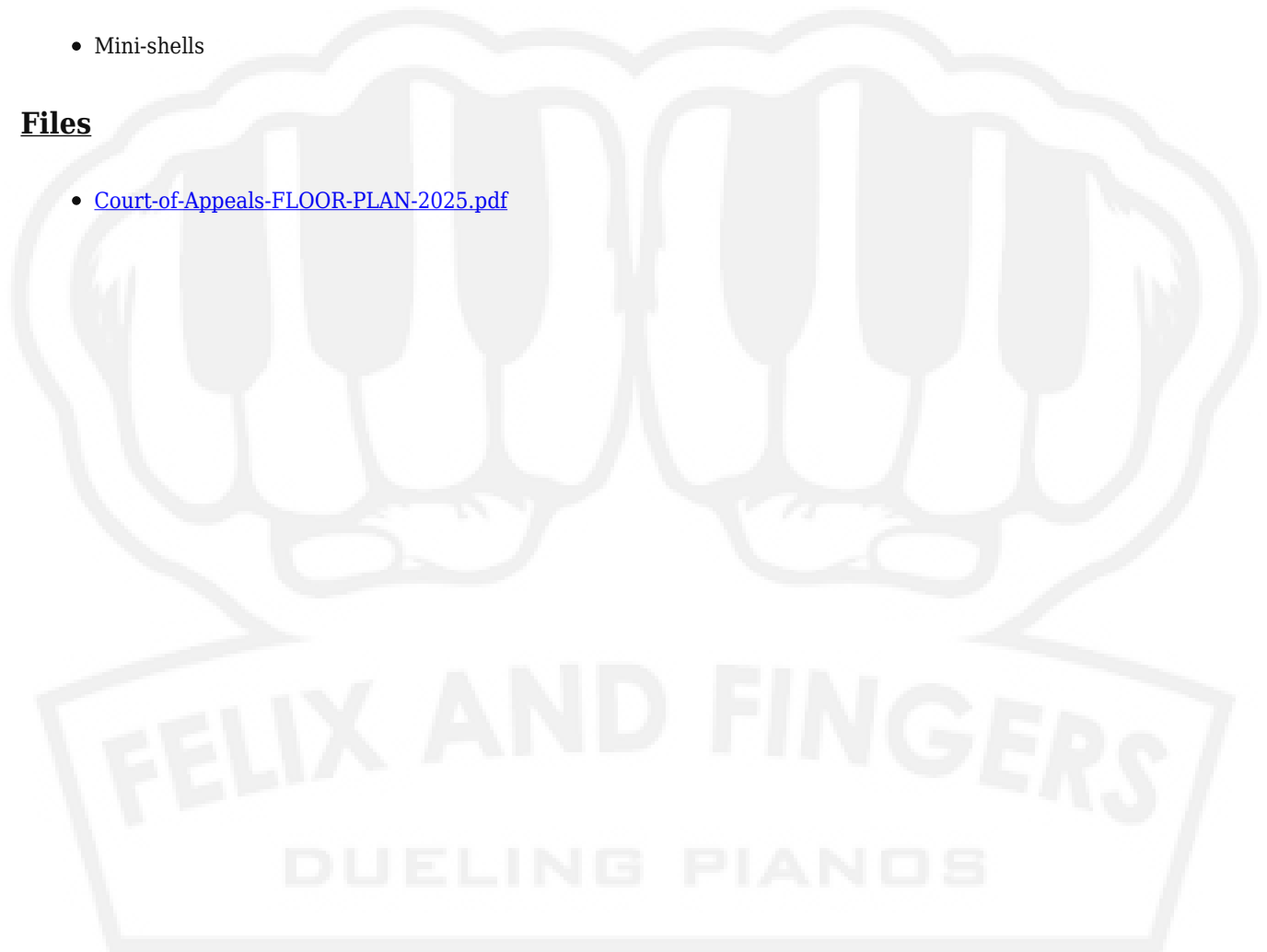
(315) 825-5080
maria.vaughan@albanycapitalcenter.com
<http://www.albanycapitalcenter.com>

Upgrades

- Mini-shells

Files

- [Court-of-Appeals-FLOOR-PLAN-2025.pdf](#)



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General Timeline

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Itinerary

Time Frame	Activity	Notes
6-7:30 PM	Networking	DJ Michael Buble-style playlist
7:30 - 8:30 PM	Dinner and Awards	AV system at the venue - they won't need our system
8:30 - 10:30 PM	After-Party - Dueling Pianos	
9:30/10 pm	Requests	

Dinner Seating

Yes, during the dinner time at 7:35 :-)

Announcements

Can you help us by playing something transition the guests from networking to sit down at their tables? Our A/V guys will do the "Voice of God" but it would be helpful!

Explicit Lyrics:

No explicit lyrics...clean songs!

Songs To Avoid:

Anything offensive or questionable

Everyone is over 21 years of age but it's a corporate event of judges and attorneys, law students so please keep clean and PC because we will be liable.

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: Open bar during networking and then switches to cash bar

Additional Information: Court of Appeals Dinner is being hosted by the local bar association. It hosts the highest court of NYS along with a crowd of mostly attorneys, and judges.

There is security in street clothes for certain judges.

Fun clean songs that many generations, cultures and backgrounds will enjoy.

Attendees range from law students to retirees (24 through 80+)

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Miscellaneous Information

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People To Include In Show

Barrett Mack - performed with your group last time - sponsors the after party

Wireless

Details: There is no name/password. You may have to create a hotspot.

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 4

Some dueling piano banter and comedy. A stronger focus on dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No wireless access
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)