

Richards Building Supply Sales and Manager Meeting Corporate Event General Information

Performers

- Ian Benjamin - ianbenjamin11@gmail.com - 937-671-6960 (Piano)
- John Crampton - johncrampton562@gmail.com - 925-376-7792 (Piano)

Entire Event Day Time Frame

03/10/2025 - 06:00 pm - 09:30 pm EST

Location

Embassy Suites by Hilton Charlotte Concord Golf Resort & Spa
5400 John Q. Hammons Dr NW
Concord, North Carolina 28027-3401

Contact Person(s)

Rachel Klimala
(646) 279-8075
rklimala@richards-supply.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

240

Richards Building Supply Sales and Manager Meeting Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
6 - 6:30	DJ background (grab food)	
6:30 - 9:30	Dueling Pianos	take a break whenever needed. If crowd starts to thin out at 9, we may ask to end early!

Dinner Seating

It is a buffet so just grab food when you can. If that is going to be a issue let me know.

Explicit Lyrics:

It will be fine if it is requested. Just too hard core rap or too sexual.

Tipping:

Yes

Alcohol/Bar

Type: Open

Additional Information: Call Rachel (using the number on this form) when you arrive and she will direct you as to where to go and load in for the show!

FELIX AND FINGERS
DUELING PIANOS

Richards Building Supply Sales and Manager Meeting Corporate Event Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

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Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 2

A lot of dueling piano banter and comedy. A little focus on dancing.

Departure And Load-Out

We must be packed up and out of the venue by 10:30 am



FELIX AND FINGERS
DUELING PIANOS

Richards Building Supply Sales and Manager Meeting Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)