

Palos Hospital Medical Staff Gala Corporate Event

General Information

Performers

- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)

IMPORTANT: Food Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Event Day Time Frame

02/07/2025 - 06:00 pm - 12:00 am CST

Location

Butterfield Country Club
2800 Midwest Rd
Oak Brook, Illinois 60523

Contact Person(s)

Kate Chahmirzadi
(630) 336-2502
katherine.chahmirzadi@nm.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Please Note: MUST unload and load through back entrance only, no exceptions. Please move your vehicle to a location at the back of the lot when finished.

There will a double gray door, all the way to the right next to a shed that will lead you to a hallway to the ballroom.

If you should have any questions, please call 630.323.1000.

Expected number of guests:

150

Contacts

Venue Manager:

Rachelle Voskuil

(630) 323-1000
rachelle@butterfieldcc.org
<https://www.butterfieldcc.org/>

Files

- [FLOORPLAN-BALLROOM-v2.pdf](#)



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General Timeline

Itinerary

Time Frame	Activity	Notes
use emailed run of show		
8-1030	dueling pianos	play by ear if we should adjust

Dinner Seating

Performers can eat from the buffets provided during their chosen break

Announcements

see run of show

Explicit Lyrics:

Please use your judgement and read the room

Tipping:

Yes

Alcohol/Bar

Type: Open

Additional Information: Theme for the event is "An Evening in the French Quarter". There will be a strolling magician and a tarot/palm reader.

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Miscellaneous Information

People To Include In Show

No however the hosts of the evening may want to make a few welcome comments:
Friday 2/7 - Dr. Todd Barrowclift, Vice President and Chief Medical Officer of Palos Hospital

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 1

Departure And Load-Out

We must be packed up and out of the venue by 01:00 am



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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)