

# Farmers Trust and Savings Bank - Company Christmas Party Corporate Event General Information

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## **Performers**

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Steven Vaught - Spvaught@yahoo.com - 612-345-1408 (Piano)

## **Entire Event Day Time Frame**

01/25/2025 - 05:30 pm - 11:00 pm CST

## **Location**

The Branding Iron  
135 Jackson St  
Thompson, Iowa 50478-5035

## **Contact Person(s)**

Jessa Wirth  
(515) 320-4869  
jessaw@ftsbbank.com

## **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

**Please Note:** Roundup Room is the meeting hall at the Branding Iron Restaurant. That's where the event takes place.

## **Expected number of guests:**

90

# Farmers Trust and Savings Bank - Company Christmas Party Corporate Event General Timeline

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## **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
5:30 - 6:45	Cocktails / Hors D'Oeuvres	DJ Background
6:45 - 7:15	Speeches / Awards	Introduce President Doug Leland (use our microphone)
7:15 - 8:00	Dinner	Dj Background
8:00 - 1030	Dueling Pianos	
1030-11	DJ as guests wrap up	

## **Dinner Seating**

The dinner is served buffet style. Performers are welcome to go through the line any time while the food is out. We will reserve seats at a table for the performers.

## **Announcements**

They may have some cash prizes to give away, so chat with Jessa the night of. Might need to do a game or a "who sings/dances the best" during a song type thing.

## **Explicit Lyrics:**

Lyrics do not have to be "cleaned up" for our guests.

## **Tipping:**

No

## **Alcohol/Bar**

**Type:** Open

**Additional Information:** Our company plans to tip the performers so a tip jar isn't necessary.

# Farmers Trust and Savings Bank - Company Christmas Party Corporate Event Miscellaneous Information

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## **Wireless**

**Details:** There is no name/password. You may have to create a hotspot.

## **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3

## **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**

**Additional Information:** We foresee more comedy focus at the beginning as our crowd warms up then hopefully more dancing by the end of the party.



FELIX AND FINGERS  
DUELING PIANOS

# Farmers Trust and Savings Bank - Company Christmas Party Corporate Event Gear Check And No-List

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## **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## **The "No" List**

- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No wireless access
- No shuttle

## **Emergency Contacts**

Below is the order of contact to follow:

### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

## **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

## **Player FAQ**

Have other questions? Chat with our [AI Support](#)