

# Key Event - Silver Jubilee (25th Anniversary Celebration) Fundraising Event

## General Information

---

### **Performers**

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

### **Entire Event Day Time Frame**

03/08/2025 - 05:00 pm - 11:00 pm CST

### **Location**

Edison Hall  
305 E Washington St  
Port Washington, Wisconsin 53074

### **Contact Person(s)**

Erin Brewster  
(262) 388-3277  
ebrewster@stjohn23rd.school

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

### **Expected number of guests:**

200

### **Contacts**

#### **Venue Manager:**

Jessica Rost

(720) 384-4535  
jess.inventorsbrewpub@gmail.com  
<https://edisonhall.com/>

### **Upgrades**

- Mini-shells

# Key Event - Silver Jubilee (25th Anniversary Celebration) Fundraising Event

## General Timeline

---

### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
5:00 PM	Doors Open & Registration Begins	
5:00 PM-6:30 PM	Cocktail Hour	
6:45 PM	Prayer (Father Pat) / Welcome (New Principal) / Dinner Begins	*Plated Dinner & Dessert
7:30 PM	Honorees & Sponsor Thank You	
7:45 PM	Games/Raffle Winners Announced	Bucket Raffle, Tuition Raffle Jewelry Box Heads or Tails
8:15-9:00 PM	Live Auction / Cash Plea	
9:00-10:00 PM	Dueling Pianos First Set	
10:00 PM	Signature Drink Winner Announced / Check-Out Begins	
10:15-11:15 PM	Dueling Pianos Last Set	*I gave us a 15 minute wiggle-room but if everything stays on track, it may be earlier!

### **Dinner Seating**

I will have a table/spot for you to enjoy dinner.

### **Announcements**

Please see the Run Of Show:

<https://docs.google.com/document/d/1F8rtjlxmVH5bvLkjC8DWgCBQTsZlb-0Z/edit?usp=sharing&oid=109559981860274617357&rtpof=true&sd=true>

### **Explicit Lyrics:**

Some is totally fine but make it appropriate...have fun with it but try to keep it "radio friendly" when necessary.

### **Tipping:**

Yes, for charity  
St. John XXIII Catholic School

## **Alcohol/Bar**

**Type:** Combination/Other

**Details:** Guests receive two drink tickets. After tickets are used, they will pay cash.



# Key Event - Silver Jubilee (25th Anniversary Celebration) Fundraising Event

## Miscellaneous Information

---

### **People To Include In Show**

Teachers would hate it but I think it would be great to get them involved somehow. Certain VIP tables would enjoy it as well...you will know what tables when you see them in person and start to interact with them :)

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Inventors Guest

inventors

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

[How to play a Felix and Fingers Fundraiser](#)

### **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**

FELIX AND FINGERS  
DUELING PIANOS

# Key Event - Silver Jubilee (25th Anniversary Celebration) Fundraising Event

## Gear Check And No-List

---

### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)