

Educational Book and Media 2025 Annual Conference Corporate Event General Information

Performers

- Adam Saxe - adamsaxemusic@gmail.com - 937-510-1607 (Piano)
- David Mahokey - david.mahokey@gmail.com - 724-317-1045 (Piano)

Entire Event Day Time Frame

01/28/2025 - 06:00 pm - 10:00 pm PST

Location

JW Marriott Las Vegas Resort & Spa
221 N Rampart Blvd
Las Vegas, Nevada 89145-5722

Contact Person(s)

Kelly Kacalek
(707) 803-3728
kkacalek@collegorg.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

180

Contacts

Venue Manager:

Kelsey Moilanen

(702) 328-1496

Kelsey.Moilanen@jwmarriottlv.com

<https://www.marriott.com/en-us/hotels/lasjw-jw-marriott-las-vegas-resort-and-spa/overview/?msockid=36bb4c88b11a6004164a5f4eb0566128>

Upgrades

- Mini-shells

Educational Book and Media 2025 Annual Conference Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
6:00	Guests Arrive	
6-8	Dinner and Movie for guests	
8-10	Dueling Pianos	

Dinner Seating

There will be a buffet starting at 6. During dinner a movie will be played and the players may eat in the staff office during this time.

Announcements

Please explain if/how you take requests

Explicit Lyrics:

Use best judgement

Songs To Avoid:

no group dance songs (YMCA, Chicken Dance)

Tipping:

Yes

Alcohol/Bar

Type: Open

Additional Information: Your contact on-site is Brian Gorg 202-510-0548

Educational Book and Media 2025 Annual Conference Corporate Event Miscellaneous Information

People To Include In Show

I think that depends on the efficacy of the bar

Wireless

Details: There is no name/password. You may have to create a hotspot.

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

Additional Information: There is a movie being played before you go on. This is the Dinner and Movie from 6-8 PM. if you have a way to have people do requests before hand that is fine.

We probably will lose 1/2 the people at 8 PM so it may be down to 100-120 people. Some may dance.

We expect you to be on the stage of the ballroom, which is built in. We will have plugs available there. We also have our own AV tech who will be playing the movie in case we need something last minute.

Educational Book and Media 2025 Annual Conference Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No must-play songs
- No children
- No sound ordinances
- No wireless access
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)