Redport Holiday Party Corporate Event
General Information

Performers

- Maddy Ludwig - madelyn.ludwig@gmail.com - 8475293696 (Piano)
- Nate Rodriguez - nate@felixandfingers.com - 4079886015 (Piano)

IMPORTANT: Food Allergy Information

- Maddy Ludwig has the following food allergies: Gluten

Entire Event Day Time Frame

01/18/2025 - 05:00 pm - 10:00 pm EST

Location

Marriott Washingtonian
9751 Washingtonian Blvd
Gaithersburg, Maryland 20878-5359

Contact Person(s)

Lori Kliethermes
(573) 694-3407
l.kliethermes@redport-ia.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Expected number of guests:

45-50

Contacts

Venue Manager:
Katie Clark

(301) 212-6120
katherine.clark@marriott.com
https://www.marriott.com/search/submitSearch.mi?pageType=advanced&searchType=NearAddress&destinationAddress.location=Gaithersburg+Marriott+Washingtonian+Center&nst=paid&cid=PAI_GLB0004YXD_GLE000BIM5_GLF000OETA&ppc=ppc&pId=ustbppc&gad_source=1&gclid=CjwKCAiAm-67BhBlEiwAEVftNrd4hog32hyNDuiXI7v2SeXIwAWbSViNeV-wNneZsX-IpdS_7xc_yxoCMhYQAvD_BwE&gclsrc=aw.ds

Upgrades

- Mini-shells

Files

- image004.png

Redport Holiday Party Corporate Event
General Timeline

Itinerary

Time Frame	Activity	Notes
5pm-6pm	Social Hour	Dj background music
6pm-7pm	Plated Dinner	DJ Background Music (eat)
7pm-10pm	Dueling Pianos	Take a break,
10pm-11pm	After Hour (dj while tearing down)	

Dinner Seating

We would be honored for the players to join us for dinner.

Announcements

We have a few 10 year honorees.

Explicit Lyrics:

I feel that our guests would enjoy any lyrics and humor.

Tipping:

No

Alcohol/Bar

Type: Open

VIP Branding Wrap

Players, please find the simple instructions on how to apply the wrap here: https://youtu.be/OYODK8s37gs

Redport Holiday Party Corporate Event
Miscellaneous Information

People To Include In Show

Maybe???

Wireless

Details:
Please Provide The Name Of The Connection And Password

Wireless Name	Password
TBD	TBD

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:01 pm

Redport Holiday Party Corporate Event
Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "*No*" List

- *No* special load-in instructions
- *No* genres/tunes to avoid
- *No* must-play songs
- *No* tipping allowed
- *No* children
- *No* sound ordinances
- *No* shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.
Username:info@felixandfingers.com
Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support