

# Des Moines Marriott Employee Holiday Celebration

## Corporate Event

### General Information

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#### **Performers**

- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)
- Robert Deason - RobertDeason03@gmail.com - 18472040912 (Piano)

#### **Entire Event Day Time Frame**

01/16/2025 - 06:00 pm - 09:00 pm CST

#### **Location**

Des Moines Marriott Downtown  
700 Grand Ave  
Des Moines, Iowa 50309-2705

#### **Contact Person(s)**

Kim Compton  
(515) 418-4399  
kim.compton@marriott.com

#### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** We have a freight elevator for larger equipment if needed. Otherwise we have guest elevators to take you to the second floor to the Iowa Ballroom. We can provide bell carts, etc.... to assist with any move in needs.

#### **Expected number of guests:**

150

#### **Upgrades**

- Mini-shells

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### General Timeline

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#### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
6pm- 8pm	Dinner (DJ first 30 min, then duel)	Dinner will be buffet stations and people will get a table and start to eat as they arrive. There is no set "stop" time for the buffet stations. Most people will eat immediately upon arrival.
8pm	Thank you/Prizes	Raffles prizes - drawing names/numbers for door prizes
6pm-8pm & 8:20-8:50pm	Dueling Pianos	Love to have upbeat music playing as people arrive, then transition into more 'entertainment' around 6:30/6:45pm. Play pianos for an hour. Then prizes. Then pianos. Then we will raffle off last prizes of the night.
8:50pm	Thank yous/Prizes	Giving out last raffles prizes

#### **Dinner Seating**

The buffets will be set around the room and we are happy to share our meal with the performers.

#### **Explicit Lyrics:**

Can you not say the cuss word or replace it with the 'clean' version? If a request comes in for a song that is littered with cuss words, please skip the request.

#### **Songs To Avoid:**

We need to be careful with cuss words/swearing.

#### **Tipping:**

No

**Additional Information:** Many of our attendees are from various countries but most do speak English. Quite a few love to dance, so encouraging their participation on the dance floor. There may be some younger children in attendance but not many.

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### Miscellaneous Information

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#### **People To Include In Show**

Brandon Danner- General Manager  
Christina Cook- Destination Sales Manager  
Kim Compton- Dir. of Human Resources

#### **Children**

**Approximate Number Of Children:** A handful  
**General Age Range:** Not sure...

#### **Wireless**

##### **Details:**

**Please Provide The Name Of The Connection And Password**

<b>Wireless Name</b>	<b>Password</b>
MarriottBonvoy-Conference	Elevate

#### **Other**

**Performer's Attire** - Festive (In accordance with a particular holiday)

Alice in Wonderland theme - wear sparkly blazers

**Performance Expectations** - 3

**[Please be sure to review the Corporate Events Guide!](#)**

#### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:00 pm**

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### Gear Check And No-List

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#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

#### **The "No" List**

- No venue manager
- No special announcements
- No must-play songs
- No tipping allowed
- No alcohol
- No sound ordinances
- No shuttle

#### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

#### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

#### **Player FAQ**

Have other questions? Chat with our [AI Support](#)