

Framing Our Future Fundraising Gala Fundraising Event

General Information

Performers

- Andrew Dethloff - andrew@felixandfingers.com - 281-638-3979 (Piano)
- Bethany Lorentzen - voicebybethany@gmail.com - 214-929-9856 (Piano)

IMPORTANT: Food Allergy Information

- Bethany Lorentzen has the following food allergies: Gluten

Entire Event Day Time Frame

02/08/2025 - 05:30 pm - 10:00 pm CST

Location

The Ostreum
108 South Fwy #130
Fort Worth, Texas 76104-1341

Contact Person(s)

Chrystal Bissett
(210) 279-4677
chrystalbissett@yahoo.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Please Note: We are still getting clarification from the venue but I know there is a loading dock that will make this task easier for your team. We will have more details as we get closer. Can see the loading dock from the main parking lot.

Expected number of guests:

~160

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General Timeline

Itinerary

Time Frame	Activity	Notes
5:30-6:00	VIP Reception	Will include drinks and apps
6:00-7:00	Happy Hour	DJ background music - Jazzy 1920's style maybe some Post Modern Jukebox
7:00-8:00	Dinner Buffet	DJ background music (adjust the volume because people will be closer)
8:00-8:30	Program	Help emcee and announcements to keep program moving on time. Bring wireless mic.
6:00-8:30	Silent Auction	Announce silent auction is closing and remind them the wine auction and raffle is closing at 9pm
8:30-10pm	Dueling Pianos	Showtime

Dinner Seating

Check with Chrystal. Might eat dinner before everyone or after tables have been released.

Announcements

6pm Maybe announce silent auction if needed

7pm Announce dinner, *might need to help release tables

8pm help emcee the program (calling up head speaker and play heads or tails game etc) **Check with Chrystal for specific program timeline and script

8:30pm Announce closing of silent auction and reminder that wine auction and raffle will be closing at 9pm

9:30pm Announce Last Call for alcohol

Explicit Lyrics:

No explicit lyrics please. Keep it classy clean.

Tipping:

Yes, for charity

Hill School of Fort Worth

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

TBD on a shoutout for the donors

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm



FELIX AND FINGERS
DUELING PIANOS

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)