

Sysco Christmas Party Corporate Event

General Information

Performers

- Chris Gale - c.williams7953@gmail.com - 651-231-0473 (Piano)
- Katie Louise - katie@iamkatielouise.com - 518-396-6145 (Piano)

Entire Event Day Time Frame

12/12/2024 - 11:00 am - 01:00 pm PST

Location

Sysco Los Angeles
20701 Currier Rd
Walnut, California 91789-2904

Contact Person(s)

Melissa Sanchez
(626) 607-7347
Melissa.Sanchez@sysco.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 09:00 am

Please Note: Please go through front lobby and sign in, let them know you are here to see Melissa Sanchez

Expected number of guests:

250

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General Timeline

Itinerary

Time Frame	Activity	Notes
11:00-1:00	Dueling Pianos	
12:15ish	Santa Clause will be coming! Feel free to incorporate him into the show. He will play along	Play a fun XMas entrance song for Santa

Dinner Seating

Welcome to join our guests,

Announcements

Assist with announcing gift giveaways, introduce the presidents name Brett Berglund, a welcome to Sysco Warehouse/Delivery/Office/Sales guest, Santa Clause is coming around 12:15pm, please be prepared to welcome Santa, anyway you can incorporate Santa in your routine (may be open to singing)

THE RAFFLES WILL HAPPEN TWICE - THEY WILL LET YOU KNOW WHEN
--PLAY LIGHTLY IN THE BACKGROUND DURING THE RAFFLE--

Explicit Lyrics:

This is a corporate event, no explicit lyrics please

Songs To Avoid:

avoid anything hokey, profanity

Must Play Songs:

Dont Stop Believin - by Journey ()

Holiday Tunes - by With a Swing Beat to them (Upbeat Holiday)

Cupid Shuffle - by Marla Likes this song and can start dancing ()

Tipping:

No

Additional Information: There are a handful of people who are asking for karaoke. We will get you a list.

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Miscellaneous Information

People To Include In Show

Santa, Ernie Saucedo (director of local sales, would probably sing Jareau Newsome would probably sing

Brett is the presidenrt - he really wants to hear Dont Stop Believing

Nathan is HR - he's a lot of fun!

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name	Password
IT will assist		TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 1

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 02:00 pm

Additional Information: Some people want to sing! We will get you a list of names.

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No tipping allowed
- No alcohol
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)