Trilogy Member Holiday Party Private Event General Information

Performers

- Quinn Krivanek quinn.krivanek@gmail.com 360-420-4533 (Piano)
- Tod Kimbro todkimbro@gmail.com 407-697-8981 (Piano)

Entire Event Day Time Frame

12/10/2024 - 05:00 pm - 08:30 pm PST

Location

Trilogy at Redmond Ridge 23225 NE Greens Crossing Rd Redmond, Washington 98053-6247

Contact Person(s)

Theresa Larson (425) 216-1354 tlarson@hoamco.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: Can pull around back of building to load into ballroom.

Expected number of guests:

100

Contacts

Venue Manager:

Madeline Rocchio

(425) 216-1356 mrocchio@hoamco.com

Upgrades

Mini-shells

Trilogy Member Holiday Party Private Event General Timeline

Itinerary

Time Frame	Activity	Notes
5-5:30	Guests arrive	Background playlist
5:30-6:30	Dinner	
6:15	Raffles	
6:30-8:30	Dueling Pianos	

Dinner Seating

Players can eat at designated table right before guests eat

Announcements

Have wireless mic for announcements the hosts will make

Explicit Lyrics:

Keep it clean

Songs To Avoid:

No line dances...etc

Tipping:

Yes

Alcohol/Bar

Type: Open

Trilogy Member Holiday Party Private Event Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Festive (In accordance with a particular holiday)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 09:00 pm

Trilogy Member Holiday Party Private Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) Below is the order of contact to follow:
- · Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support