

# Mid-Day Optimist Club 5th Annual Dueling Pianos Fundraising Event General Information

(All tips **MUST** be provided to the client at the end of the night!)

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## **Performers**

- Kevin Coon - kevinwcoon@gmail.com - 913-593-6707 (Piano)
- Nick Slater (Carswell) - nickcarswellmusic@gmail.com - 785-424-5236 (Piano)

## **Entire Event Day Time Frame**

12/07/2024 - 05:30 pm - 10:00 pm CST

## **Location**

Jackson's Event Center & Catering  
25000 Kite Ave  
Marshall, Missouri 65340-4273

## **Contact Person(s)**

Paige Simpson  
(660) 728-2793  
psimpson@woodhouston.com

## **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

**Please Note:** You may think you're lost finding it. Call Paige if it's confusing.

## **Expected number of guests:**

160-200

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
5:30-6:30	Social	Dj some background. Mix of holiday and adult contemporary. Maybe Billy Joel. Pop country etc. no jazz. Keep it upbeat. No Oh holy night.
6:30 -7:30	Dinner	Same background vibe
7:30-8:00	Live Auction and close out silent auction	
8-10	If auction runs late still play two hours. Wrap at 1030. Dj after finished until 1030.	

### Dinner Seating

Players should be able to eat dinner at the same time as guest :)

### Announcements

Michele will emcee, but it would be great if you can banter with her a bit.

### Explicit Lyrics:

See comment above:) Songs such as "I like Big Butts" "I'm too Sexy..." etc are fine. Super explicit lyrics should be avoided.

### Songs To Avoid:

We would like to avoid songs that have a lot of cuss words. Typical music played on the radio is fine even if it has a bad word for a few but as this is a crowd of all age ranges and walks of life, we would like to keep music semi-appropriate! lol

### Tipping:

Yes, for charity

Mid Day Optimist Club - local group. You can push it a bit.

### Alcohol/Bar

**Type:** Combination/Other

**Details:** Each guest will get 2 drink tickets with entry. After that, it is a cash bar.

**Additional Information:** We have an emcee. She will be making announcements and keeping the night on track. Emcee may ask players the night of to make a certain announcement or have a fun chat on the mic with them.

# Mid-Day Optimist Club 5th Annual Dueling Pianos Fundraising Event Miscellaneous Information

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## **People To Include In Show**

Ellen Lance LOVES to sing and is very good, she is also a large sponsor of the evening. Get her to sing.  
If there is any birthdays that day, players could ask if there are any birthdays...

## **Wireless**

**Details:** There is no name/password. You may have to create a hotspot.

## **Other**

**Performer's Attire** - Other

I would call this business casual, there are people dressed nice, cocktail dress and there are people in jeans and nice shirts. So probably jeans and a button down is good.

**Performance Expectations** - 3

**[Please be sure to review the Fundraising Performer Guide!](#)**

## **Departure And Load-Out**

**We must be packed up and out of the venue by 11:30 pm**

**Additional Information:** HAVE FUN!! KEEP the crowd involved :)

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No venue manager
- No must-play songs
- No children
- No sound ordinances
- No wireless access
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)