

# Fun Karaoke Night Private Event

## General Information

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### **Performers**

- Eddie Thompson - edwardthompson@mac.com - 346 332 3456 (Piano)
- Janelle Walker - janellewalker99@gmail.com - 832-729-6923 (Piano)

### **Entire Event Day Time Frame**

11/22/2024 - 06:30 pm - 09:30 pm CST

### **Location**

Meredith Marshall Household  
25 West Ln  
Houston, Texas 77019-1007

### **Contact Person(s)**

Meredith Marshall  
(713) 725-4372  
meredith179@gmail.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

### **Expected number of guests:**

14

#### **Assistant**

Laura Diaz  
(301) 915-5529  
lamodigo13@gmail.com

### **Upgrades**

- Mini-shells

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## General Timeline

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### Itinerary

| Time Frame   | Activity            | Notes               |
|--------------|---------------------|---------------------|
| 6:30 to 7:00 | cocktails           | Background Playlist |
| 7:00 to 8:00 | dinner              | Background Playlist |
| 8:00 to 9:30 | singing and karaoke |                     |

### Dinner Seating

They can eat in a room prepared upstairs at 6:00.

### Explicit Lyrics:

no worries

### Must Play Songs:

Karaoke List Was To Be Provided - by F&F Does not have it yet ()

### Tipping:

Yes

### Alcohol/Bar

**Type:** Open

**Additional Information:** the couples will be choosing songs they would like to karaoke to. We will get the lists of songs prior to share with your performers to ensure that they are comfortable playing those songs.

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## Miscellaneous Information

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### **People To Include In Show**

All the guests will be part of the show

Use Wireless Mic for guests karaoke

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

|          | <b>Wireless Name</b> | <b>Password</b> |
|----------|----------------------|-----------------|
| Marshall |                      | 33183318        |

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 1

**[Please be sure to review the Private Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 10:30 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No venue manager
- No special announcements
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)