

RSM Holiday Party Corporate Event

General Information

Performers

- Alicia Heard - alicia.heard@yahoo.com - 210-608-7596 (Piano)
- Eddie Thompson - edwardthompson@mac.com - 346 332 3456 (Piano)

Entire Event Day Time Frame

12/13/2024 - 07:00 pm - 11:00 pm CST

Location

The Driskill - The Unbound Collection by Hyatt
604 Brazos St
Austin, Texas 78701-3212

Contact Person(s)

Wendy Cosby
(254) 744-9480
wendy.cosby@rsmus.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

Please Note: Loading dock is located in the alleyway.

Expected number of guests:

150

Contacts

Venue Manager:
Nicole Harper

(512) 391-7153
nicole.harper@thedriskill.com
<https://driskillhotel.com>

Upgrades

- Mini-shells

Files

- [Driskill-Vendor-Policy-2024.docx.pdf](#)



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General Timeline

Itinerary

Time Frame	Activity	Notes
7pm	Guests Arrive/Hors D'Oeuvres	DJ background music - Gatsby themed
~7:45pm	Dinner	DJ background music - Gatsby themed
8pm-10:30pm	Dueling Pianos	
10:30pm	Raffle	please bring wireless

Dinner Seating

The players can eat when food is served (7:30ish) in the dining room.

Announcements

There will be several raffle drawings close to the end of the evening, might want help assisting with this.

Explicit Lyrics:

Keep it classy.

Songs To Avoid:

Less country

Tipping:

Yes, for charity
Big Brother's Big Sisters

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

n/a - we may have a few requests during the night

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

Additional Information: The theme to the party is The Gatsby. We have a crowd that likes to have fun.

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
 - Wireless Mic and extra batteries (lapel for ceremony)
 - Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
 - Speakers (with power cables)
 - Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
 - Lights (With power cables and pedals)
 - iPad (charged, or with charger)
 - Mixing Board
 - EIF/Questionnaire
 - Pencils/Forms/Tip Jar/Gaff Tape
 - Freddy
 - Stool
 - Cables (Power/Patch/XLR/DJ Cable)
 - DJ Headphones
 - Mini Shells
 - Rockin Roller
 - Extra Mic
 - Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
 - Business Cards
- Below is the order of contact to follow:

The "No" List

- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)