# **Bright MLS Holiday Celebration Corporate Event** General Information

#### **Performers**

- Maddy Ludwig madelyn.ludwig@gmail.com 8475293696 (Piano)
- Nate Rodriguez nate@felixandfingers.com 4079886015 (Piano)
- Darin Smith dejaysaxmusic@gmail.com 571-895-9397 (Saxophonist)

#### **IMPORTANT: Food Allergy Information**

• Maddy Ludwig has the following food allergies: Gluten

#### **Entire Event Day Time Frame**

12/07/2024 - 06:00 pm - 11:00 pm EST

### **Location**

The Graduate Annapolis 126 West St Annapolis, Maryland 21401-2802

#### **Contact Person(s)**

Suellen Keller (301) 806-5738 suellen.keller@brightmls.com

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

#### **Expected number of guests:**

150

#### **Contacts**

#### **Photographer:**

Dave McIntosh Dave McIntosh Photographics (410) 245-4991 dave@inspiredwedding.com https://davemcintosh.com/

#### **Event Planner:**

Katina Dawson A Sweet Affair Weddings & Events (410) 913-1738 info@asweetaffairevents.com https://www.asweetaffairevents.com/

#### Venue Manager:

Megan Ritter

#### (410) 295-3203

mritter @graduate annapolis.com

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## **Upgrades**

- Mini-shells
- Additional Musicians

#### **Files**

- <u>Ballroom\_Bright-MLS-Holiday-Party.pdf</u>
- <u>Atrium\_Bright-MLS-Holiday-Party.pdf</u>



# **Bright MLS Holiday Celebration Corporate Event** General Timeline

#### **Itinerary**

Time Frame	Activity	Notes	
6:00 PM	Buffet to include Appetizers & Entree	Served in Atrium	
6:00 PM	Saxaphone/speaker for background music	Strolling in Atrium if possible (Put on background music when sax isn't playing)	
6:00 PM	Music	Ballroom - F&F provided (Recorded)	
Pre-dueling show	maybe a few announcements, give aways.		
7:30 PM-10pm (ish)	Dueling Piano Show	Ballroom	
10:00 PM-11pm	Dance Party Music	F&F provided (Recorded)	

### **Explicit Lyrics:**

Please do not use Explicit Lyrics, feel free to hum or change these words should this situation arrise.

#### **Tipping:**

Yes

## Alcohol/Bar

**Type:** Open **Additional Information:** This is a "Ports of Call" holidays celebration. (theme)

We would like music and/or artist to be included from the following countries: India (Bollywood,) Latin, Asia, Italy, and France when and if available.

DJ some of the mixed culture music during 6-7ish time frame background music If you can do a cool couple of tunes during the set and make it a point, that would be great. DJ some more fun Salsa music in the ending dance party.

Our company is very diverse in both age and culture.

# **Bright MLS Holiday Celebration Corporate Event** Miscellaneous Information

#### **People To Include In Show**

Whoever!

#### **Wireless**

Details: Please Provide The Name Of The Connection	a And Password	
Wireless Name		Password
TBD	TBD	

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 2 A lot of dueling piano banter and comedy. A little focus on dancing.

## **Departure And Load-Out**

We must be packed up and out of the venue by 12:30 am Additional Information: not stuffy dress code, show on a cruise ship dressed up look if possible,



# Bright MLS Holiday Celebration Corporate Event Gear Check And No-List

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
  Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## <u>Scribd</u>

## The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director** Shawn Grindle - (412) 860-0544

**2. Logistics Manager** Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO** Bre Podgorski - (818) 823-5799 (text only)

**4. CEO** Mike Potts - (815) 245-3623 (text only)

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support