## **General Information**

### **Performers**

- Michael Sherman msherman@felixandfingers.com 5135181471 (Piano)
- Robert Deason RobertDeason03@gmail.com 18472040912 (Piano)

## **Entire Event Day Time Frame**

11/15/2024 - 05:00 pm - 10:00 pm CST

### Location

Radisson Hotel & Conference Center Rockford 200 S Bell School Rd Rockford, Illinois 61108-2610

### **Contact Person(s)**

Becca Anderson (815) 985-8437 becca@rrvtma.com

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

## **Expected number of guests:**

100

## **Upgrades**

· Mini-shells

## **General Timeline**

## **Itinerary**

Time Frame	Activity	Notes
5:00 - 6:00	Cocktails	
6:00	Dinner Served	
7:00	Entertainement	
8:00	Raffle Drawing/Awards	
10		end. dj breaks or at the end as needed.

## **Dinner Seating**

Dinner will be served at 6:00. There will be space at tables with the guests.

## **Explicit Lyrics:**

We do not expect any explicit requests but I would ask your staff to use discretion for what would be considered appropriate in regards to extreme language.

## **Tipping:**

Yes, for charity RRVTMA Scholarship Fund

### Alcohol/Bar

Type: Cash

## **Miscellaneous Information**

### **Wireless**

**Details:** 

Please Provide The Name Of The Connection And Password Wireless Name

**Password** 

TBD

#### Other

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.) **Performance Expectations** - 3

## **Departure And Load-Out**

We must be packed up and out of the venue by 11:00 pm

## Gear Check And No-List

### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) No shuttle
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Cables (Power/Patch/XLR/DJ Cable)
- · DJ Headphones
- Mini Shells
- · Rockin Roller
- Extra Mic

## The "No" List

- No special load-in instructions
- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances

### **Emergency Contacts**

Below is the order of contact to follow:

#### 1. National Entertainment Director

Shawn Grindle - (412) 860-0544

### 2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### 3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

 Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts - (815) 245-3623 (text only) Business Cards

#### Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our AI Support