

# Ottumwa A Club Fundraising Event

## General Information

(All tips **MUST** be provided to the client at the end of the night!)

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### **Performers**

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Katrina Nilsen - katrinanilsenmusic@gmail.com - 9792290892 (Piano)

### **Entire Event Day Time Frame**

11/16/2024 - 06:00 pm - 10:00 pm CST

### **Location**

Ottumwa Golf and Social Club  
304 E Golf Ave  
Ottumwa, Iowa 52501-1338

### **Contact Person(s)**

Jill Morgan  
(641) 777-5288  
jill.morgan@ottumwaschools.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

### **Expected number of guests:**

200

### **Contacts**

#### **Venue Manager:**

Lori Chickering

(641) 684-5491

<http://ottumwagolfsc.com>

### **Upgrades**

- Mini-shells

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6-7	Cocktail Hour	live cocktail music 6:30-7
7-8	Buffet Dinner	We would invite the performers to sit with our guest and eat dinner at this time with us.
7:45 - 8:00 Approx	Thank You's	Our AD will say a quick thank you before entertainment begins
6-10	Silent Auction	
8-10	Dueling Pianos	Quick fundraiser activity at some point (10-15 mins)

### Dinner Seating

We will have a buffet dinner with salad, 2 meat options, veggie, potato. Water and tea will be provided as well. I would like for them to sit with other individual ticket holders if they would like to.

### Explicit Lyrics:

We are not worried that this would be an issue that would arise during the evening. We are open to some explicit lyrics if they come up in a song.

### Tipping:

Yes, for charity  
Ottumwa A Club

### Alcohol/Bar

**Type:** Cash

**Additional Information:** Push tips for fundraising efforts.

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## Miscellaneous Information

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### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

Wireless Name	Password
TBD	TBD

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

[How to play a Felix and Fingers Fundraiser](#)

### **Departure And Load-Out**

**We must be packed up and out of the venue by 01:00 am**

**Additional Information:** This is our first event, so we are unsure of what request to make. We are confident that the performers will be able to read the room and play off of our crowd, which we expect to be lively and energetic. If we miss something in this planning process, we are open to suggestions. We are so excited for the night!!



FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)