

# The Grape Escape Fundraising Event

## General Information

(All tips **MUST** be provided to the client at the end of the night!)

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### **Performers**

- Alyssa Jones - [alyssa@felixandfingers.com](mailto:alyssa@felixandfingers.com) - 682-225-7693 (Piano)
- Maxwell Ward - [maxwellemmettward@gmail.com](mailto:maxwellemmettward@gmail.com) - 6513284909 (Piano)

### **IMPORTANT: Food Allergy Information**

- Alyssa Jones has the following food allergies: Gluten

### **Entire Event Day Time Frame**

02/07/2025 - 05:30 pm - 11:00 pm CST

### **Location**

The Roof Garden Ballroom  
91 Lake St  
Arnolds Park, Iowa 51331

### **Contact Person(s)**

Sonja Hamm  
(712) 330-9311  
[sonja.hamm@lakeshealth.org](mailto:sonja.hamm@lakeshealth.org)

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

**Please Note:** We will send instructions on where to unload your equipment- Sonja will get more info from venue manager, Nicole. Set up on the risers, not the bigger stage.

### **Expected number of guests:**

225-275

### **Contacts**

**Venue Manager:**  
Nicole Meyer

[nicole@arnoldspark.com](mailto:nicole@arnoldspark.com)  
<https://arnoldspark.com/rentals/the-roof-garden/>

## Upgrades

- Mini-shells



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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
5:30	Cocktail/ Social Hour	DJ Background Music
6:20	Emcee to be seated for Dinner	
6:30	Dinner	3 Courses- Auction might start closer to 7:45 before Dessert
8:00	Live Auction Starts- 8 Hours	Work with Andy for Item Descriptions
8:25	Paddle Raise	
8:40	Dueling Pianos Starts- Make 5 min announcement before show starts	Lights to be dimmed at show start
10:00	Tenative Show Ends	See if we can raise money for an extra 30 minutes if people are still excited, or end if people are fading
10:30	Official Show Ends	

### Dinner Seating

we will plan for seating - you will be served same time as guests - canned music can be played during the dining.  
details of the night still to be decided  
Gluten free option available  
Andy to be seated as well

### Announcements

Emcee getting seated for dinner (see timeline above)  
Help Andy with Auction

### Explicit Lyrics:

Nothing over the top, but use best judgement

### Tipping:

Yes, for charity  
Lakes Regional Healthcare Foundation

### Alcohol/Bar

**Type:** Cash

**Additional Information:** Sonja will give bullet points of descriptions for auction items that we will help from  
We should also DJ music with each item (walk on music)- Sonja will try and show video

We will DJ/ emcee intros for Andy & Sonja



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## Miscellaneous Information

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### **People To Include In Show**

Andy- The Auctioneer  
Jason Herrington- CEO  
Jeff Thee- Local Celebrity w/ Elvis Impersonation

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

	<b>Wireless Name</b>	<b>Password</b>
TBD		

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 1

[How to play a Felix and Fingers Fundraiser](#)

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:30 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)