PRP 2024 Holiday Party Corporate Event General Information

Performers

- Bre Podgorski bre@felixandfingers.com 8188235799 (Piano)
- David Mahokey david.mahokey@gmail.com 724-317-1045 (Piano)

IMPORTANT: Food Allergy Information

• Bre Podgorski has the following food allergies: Gluten

Entire Event Day Time Frame

12/07/2024 - 05:00 pm - 10:00 pm PST

Location

Newport Dunes Waterfront Resort & Marina 1131 Back Bay Dr Newport Beach, California 92660-7405

Contact Person(s)

Hannah McIlrath (714) 617-3900 hannah.mcilrath@prpllc.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: Just go through the front door, the room will be a big banquet hall and we will set up based on the floor map will be sent separately.

Expected number of guests:

150

Contacts

Venue Manager:

Angela Del Toro

(949) 729-3800 adeltoro@newportdunes.com https://www.newportdunes.com/bistro-wedding/

PRP 2024 Holiday Party Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
5pm-6pm	Cocktail hour	Guests will be arriving, play pre-recorded music (whatever works best)
6pm-8pm	Dinner, service awards, prize drawing	Someone on team will MC, they will need our wireless mic
8pm-10pm	Dueling pianos	

Dinner Seating

There will be a buffet dinner provided.

Announcements

Announce when dinner is ready at 6pm. Buffet style, the food will be set up in a portion of the venue
Announce when service awards begin at 7pm (Our president will come up to the front to speak for a little and give out the service awards. President: Jeremy, CEO Don

Explicit Lyrics:

Please keep everything clean. Clean versions of songs if the song is explicit.

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: Cash bar but wine is free paid for by the company

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Miscellaneous Information

no password

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

bistroguest

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

Please be sure to review the Corporate Events Guide!

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

PRP 2024 Holiday Party Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) Emergency Contacts
- · Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- · Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support