

CSAC Annual Meeting Corporate Event

General Information

Performers

- Leana Courtney - layonapillow@gmail.com - 602-748-5219 (Piano)
- Shawn Grindle - shawn@felixandfingers.com - 412-860-0544 (Piano)

Entire Event Day Time Frame

11/21/2024 - 07:15 pm - 11:00 pm PST

Location

Pasadena Convention Center
300 East Green Street
Pasadena, California 91101

Contact Person(s)

Michael Sweet
(916) 917-6093
msweet@counties.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:15 pm

Please Note: Please contact our Events Manager, Debra Kurtti, for specific load-in instructions. She will work with the hotel and know how to access the loading docks and navigate behind the scenes. Debra's phone number is (530) 903-1492.

Only need to bring shells, benches & keyboards + 1/4" cables. Vocal mics optional.

Expected number of guests:

~600

Contacts

Venue Manager:

Kevin Linares

(626) 817-5602

klinares@pasadenacenter.com

<https://www.visitpasadena.com/convention-center/>

A/V

Reggie Drew

(916) 541-8867

treblecleff88@gmail.com

Upgrades

- Mini-shells

Files

- [2024-PCC-Ballroom-Diagram-002.pdf](#)



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General Timeline

Itinerary

Time Frame	Activity	Notes
~7:30pm	Speeches	
Somewhere inbetween	Plated Dinner	
~8:20pm	Speeches/Video	
~9pm-11pm	Dueling Pianos	flexible end time

Dinner Seating

You will be able to eat and attend the dinner with our guests at a table.

Explicit Lyrics:

Keep it clean, please.

Must Play Songs:

California Love - by Tupac (live)

Tipping:

Yes

Alcohol/Bar

Type: Cash

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Miscellaneous Information

People To Include In Show

Our incoming President, Inyo County Supervisor Jeff Griffiths
President might jam with us on the first song. He'll bring electric/acoustic guitar and will need a vocal mic from A/V. TBD on the song.
Soundcheck at 6pm.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name	Password
CSAC2024	CSACAnnual130th

Other

Performer's Attire - Formal (Women: formal gown. Men: suit with a tie.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am



FELIX AND FINGERS
DUELING PIANOS

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special announcements
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)