# Strategic Farm Marketing/JICTB Christmas Party Corporate Event General Information

#### **Performers**

- Jake Carter jcarter@felixandfingers.com 530-949-0272 (Piano)
- Rory John Zak rory@roryjohnzak.com 919-995-2976 (Piano)

#### **IMPORTANT: Food Allergy Information**

- Jake Carter has the following food allergies: Seafood / Fish Non Severe
- Rory John Zak has the following food allergies: Tree Nuts

#### **Entire Event Day Time Frame**

12/13/2024 - 05:00 pm - 10:00 pm CST

#### **Location**

Urbana Country Club 100 E Country Club Rd Urbana, Illinois 61801

#### **Contact Person(s)**

Dave Janson (217) 417-5201 dave@sfarmmarketing.com

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm **Please Note:** Either on the far eastern or western side of the room. Ask for drew the event coordinator and he will confirm day of.

#### **Expected number of guests:**

64

#### **Upgrades**

• Mini-shells

# Strategic Farm Marketing/JICTB Christmas Party Corporate Event General Timeline

#### **Itinerary**

Time Frame	Activity	Notes
5-6	Cocktails / Hors D'Oeuvres	DJ holiday music
6:00	Blessing	
6-7	Dinner	DJ holiday music
7-7:30	Presents	
7:30-10:00	Dueling Pianos	

#### **Dinner Seating**

At a table when others are eating.

#### **Explicit Lyrics:**

Family friendly!

### **Must Play Songs:**

Don't Stop Believing - by Journey () Piano Man - by Billy Joel () Sweet Caroline - by Neil Diamond () Friends In Low Places - by Garth Brooks () Bohemian Rhapsody - by Queen () Great Balls Of Fire - by Jerry Lee Lewis () Wagon Wheel - by Jarius Ruckers () Living On A Prayer - by Bon Jovi () American Pie - by () Old Time Rock & Roll - by () God Bless The USA - by Lee Greenwood ()

#### **Tipping:**

Yes

#### Alcohol/Bar

Type: Open

## Strategic Farm Marketing/JICTB Christmas Party Corporate Event Miscellaneous Information

#### **People To Include In Show**

Tonya Dunn

#### **Children**

Approximate Number Of Children: 6 General Age Range: 2-7

#### **Wireless**

Details: Please Provide The Name Of The Connection And Password Wireless Name

UCC Guest

#### <u>Other</u>

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.)

Password

**Performance Expectations** - 1

Please be sure to review the Corporate Events Guide!

#### **Departure And Load-Out**

We must be packed up and out of the venue by 11:00 pm

## Strategic Farm Marketing/JICTB Christmas Party Corporate Event Gear Check And No-List

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

#### <u>Scribd</u>

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our AI Support

#### The "No" List

- No venue manager
- No special announcements
- No genres/tunes to avoid
- No sound ordinances
- No shuttle

#### Emergency Contacts

Below is the order of contact to follow:

**1. National Entertainment Director** Shawn Grindle - (412) 860-0544

**2. Logistics Manager** Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO** Bre Podgorski - (818) 823-5799 (text only)

**4. CEO** Mike Potts - (815) 245-3623 (text only)