

# Harmonies for Hope/Boys & Girls Club of Lewis County Fundraising Event

## General Information

(All tips MUST be provided to the client at the end of the night!)

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### **Performers**

- Marshall Cuffe - m.cuffe@gmail.com - 503-949-9998 (Piano)
- Quinn Krivanek - quinn.krivanek@gmail.com - 360-420-4533 (Piano)

### **Entire Event Day Time Frame**

11/02/2024 - 06:00 pm - 11:00 pm PST

### **Location**

City Farm Chehalis  
456 N Market Blvd  
Chehalis, Washington 98532-2628

### **Contact Person(s)**

Sarah Althausen  
(360) 827-0597  
sarah.althausen@bgclewiscounty.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** You will load in the equipment on the alley behind the event. Park in the parking lot after loading in.

### **Expected number of guests:**

120-150

### **Contacts**

#### **Venue Manager:**

Casey Forsman

(310) 913-1889  
cityfarmchehalis@gmail.com  
<https://www.cityfarmchehalis.com/>

### **Upgrades**

- Mini-shells



# Harmonies for Hope/Boys & Girls Club of Lewis County Fundraising Event General Timeline

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## **Itinerary**

Time Frame	Activity	Notes
6:00-7:00	Games downstairs before dueling pianos	DJ background music while guests grab drinks
7pm	Welcome Speech	
7:15pm	Dueling Pianos	2.5hrs of live music
8:30pm	Raise the Paddle	

## **Dinner Seating**

Grab food from the buffet before the show. There is room behind the stage.

## **Announcements**

Raffle closes at 7:45pm. Luke or Sarah will advise.

## **Explicit Lyrics:**

Explicit Lyrics are acceptable.

## **Tipping:**

Yes, for charity  
Boys & Girls Club of Lewis County

## **Alcohol/Bar**

**Type:** Combination/Other

**Details:** This is a bar Sponsor through the Juice Box.

**Additional Information:** Encourage donations for songs. You can song battle if you think it will work.

# Harmonies for Hope/Boys & Girls Club of Lewis County Fundraising Event Miscellaneous Information

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## **People To Include In Show**

\$5000 - 1 unstoppable song  
Pacific Mobile Structures  
I-5 Cars  
\$2500 - 1 song choice that can only be stopped unless someone stops it for \$2501  
Richie Bros  
Power Sport Northwest  
Twinstar Credit Union  
Dry Box  
Title Guarantee Company

Can incorporate these folks if it works.

## **Sound Ordinance**

Last song must end at **11:00 pm**

## **Wireless**

### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

## **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

**[Please be sure to review the Fundraising Performer Guide!](#)**

## **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**

**Additional Information:** After the piano show guests might be mingling. It might be nice to place some DJ background music during this time. People might leave before 11pm

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No children
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)