

# Foster the Future Fundraising Event

## General Information

(All tips **MUST** be provided to the client at the end of the night!)

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### **Performers**

- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)
- Robert Deason - RobertDeason03@gmail.com - 18472040912 (Piano)

### **Entire Event Day Time Frame**

10/25/2024 - 05:30 pm - 09:00 pm CST

### **Location**

Diamond Event Center  
5307 Caraway Ln  
Cedar Falls, Iowa 50613-8172

### **Contact Person(s)**

Andrea Dellit  
(757) 535-0246  
andreadellit@cedarvalleyangels.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

### **Expected number of guests:**

250

### **Contacts**

#### **Venue Manager:**

Ashley Ungs

(319) 222-2029

ashley.ungs@westernhome.org

<https://www.diamondeventcentercf.com/>

### **Upgrades**

- Mini-shells

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
5:30-6:00	Cocktail Hour	background music
6:10	Guests called back to their seats	F&F call guests back
6:15-6:25	Introduce Andrea and Welcome	F&F Introduce Andrea Dellit, Executive Director and possibly a guest
6:25-7:05	Dinner	background music
7:10-7:15	Introduce CVA Team + Committee	F&F welcome back Andrea   Andrea introduces Team and Committee
7:15-7:25	Videos Play	
7:25	\$\$ Ask	Andrea (or a guest will do the ask)
7:30	Welcome families in the video (Andrea? F&F?)	This is a surprise to guests - it's currently a secret.
7:35	Families Leave Stage/Dueling Pianos Start	
8:00	Live Raffle Drawing x2	F&F Announce Countdown for Raffle

### Dinner Seating

Thinking during the same time as the guests? tbd location. maybe with guests, maybe a different room.

### Announcements

Items listed above

Silent Auction closes at probably 845.

Done at 9

"RAISING OUR HATS TO CHANGE THE STATS" is the theme of the evening

wear hats!!

they are selling hats so we can tell people that as well

### Explicit Lyrics:

I think if it's a one or two off, it's probably fine. If the whole song is full of them, probably good to avoid.

**Must Play Songs:**

Raise Your Glass - by sing "raise your hats" ()

**Tipping:**

Yes, for charity  
Cedar Valley Angels

**Alcohol/Bar**

**Type:** Cash



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## Miscellaneous Information

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### **People To Include In Show**

Not sure - ask day of

### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Other

dressy casual, but wear hats!

**Performance Expectations** - 3

[How to play a Felix and Fingers Fundraiser](#)

### **Departure And Load-Out**

**We must be packed up and out of the venue by 10:30 pm**

**Additional Information:** If people are requesting songs, those are fine - just keep rolling with those if the crowd is happy.

FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)

### **The "No" List**

- No special load-in instructions
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)