

Employee Recognition Banquet/Mitchell County Regional Health Center Corporate Event General Information

Performers

- Jake Ashley - jake@felixandfingers.com - 7034637586 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

Entire Event Day Time Frame

03/29/2025 - 05:30 pm - 09:00 pm CST

Location

Carpenter Community Center
506 William Street
Carpenter, Iowa 50426

Contact Person(s)

Angie Konig
(641) 430-0176
angie.konig@mercyhealth.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Please Note: We will have people there by 3:30 to make sure the doors are unlocked. It would be best to park on the north side of the building as there is a door there that will make it easy to unload equipment.

Expected number of guests:

225

Upgrades

- Mini-shells

Employee Recognition Banquet/Mitchell County Regional Health Center Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
5:30PM-6PM	Social Time	DJ Background Music
6PM-7PM	Dinner served	DJ Background Music
7PM-8:15PM	Entertainment Time	
8:15PM-9PM	Employees recognized & door prizes	Either have you announce or can we borrow microphone
9pm	end	play a couple songs if time permits

Dinner Seating

Whenever you want to eat. Serving approximately 6-7PM.

Announcements

assist with door prizes
must be present to win

Angie and Shelly Russell (CEO) will list off employee milestones

Explicit Lyrics:

Please keep as a family friendly environment.

Tipping:

No

Alcohol/Bar

Type: Cash

Employee Recognition Banquet/Mitchell County Regional Health Center Corporate Event Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name	Password
TBD	TBD

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 1

Departure And Load-Out

We must be packed up and out of the venue by 10:00 pm

Additional Information: This needs to be a family, friendly entertainment. No swearing or inappropriate innuendos.

The venue is an old gym that has a stage on one end. Unsure of the size of the stage. We have previously had dueling pianos at this venue and they performed on the floor and that seemed to work well.

****our call where we set up.****

I am unable to know the size of the stage below and am guessing that there is a power outlet within 20 feet based on having dueling pianos before.

My cell is 641-430-0176 (Angie Konig).

Employee Recognition Banquet/Mitchell County Regional Health Center Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)