

The Pegasus School Corporate Event

General Information

Performers

- Jimmy Mastandrea - jim_mastandrea@yahoo.com - 310-251-2223 (Piano)
- Julian Velard - javelard@gmail.com - 646-242-0261 (Piano)

Entire Event Day Time Frame

09/21/2024 - 05:30 pm - 10:00 pm PST

Location

George Cheng Office Building
22 Corporate Park
Irvine, California 92606

Contact Person(s)

George Cheng
(949) 294-9560
gcheng0527@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Please Note: Park in the back to unload and then maybe move car to the adjacent lot.

Expected number of guests:

100

Upgrades

- Mini-shells

Files

- [Lobby_9481.jpg](#)
- [Lobby_9482.jpg](#)

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General Timeline

Itinerary

Time Frame	Activity	Notes
5:30-6:30pm	Cocktails	DJ background Music
7pm-7:15pm	Speeches	please bring wireless
~7-9pm	Dueling Pianos	start show after speeches. 1-2hour show depending on crowd

Dinner Seating

There will be a taco station available anytime.

Explicit Lyrics:

Keep it classy. Use radio edits.

Must Play Songs:

Pegasus School Fight Song - *by Unknown (Live/Recorded)*
1-2 Bollywood Tunes - *by Various (Recorded)*

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: Age range will be 30-50 somethings.

Incorporate the fight song when possible.

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Miscellaneous Information

People To Include In Show

Head of School Regina McDuffie
Middle School Director James Swiger [SWAI-GER]
Head of Advancement Elle Charles

Call them out or incorporate them if they feel comfortable.

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name	Password
Guest		Horseshoe11

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No special announcements
- No genres/tunes to avoid
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)