# The Country Club of Virginia Private Event General Information

#### **Performers**

- Jordan Peterson petersonjm2@gmail.com 4023406887 (Piano)
- Nate Rodriguez nate@felixandfingers.com 4079886015 (Piano)

#### **Entire Event Day Time Frame**

09/27/2024 - 06:00 pm - 10:00 pm EST

#### **Location**

The Country Club of Virginia 6031 St Andrews Ln Richmond, Virginia 23226-3210

### Contact Person(s)

Abbey Lettieri (804) 287-1304 jennifer.hamlet@theccv.org

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm **Please Note:** Go to the valet circle and the ballroom should be a couple steps inside.

#### **Expected number of guests:**

100

#### **Contacts**

Venue Manager: Abbey Lettieri

(804) 287-1304 abbey.lettieri@theccv.org http://theccv.org

# The Country Club of Virginia Private Event General Timeline

## **Itinerary**

Time Frame	Activity	Notes
4pm	Load in	
6pm	Cocktails	
6:30pm	Buffet Dinner	
7:15pm	Dueling Pianos	
10pm	Load out	

## **Dinner Seating**

The Virginia Room - Board Room on Top Floor of Clubhouse

## **Explicit Lyrics:**

Event is 21+, I would think a "PG-13" take on explicit lyrics would be appropriate. Please do not use the F-word etc.

## <u>Tipping:</u>

No

## Alcohol/Bar

Type: Cash

# The Country Club of Virginia Private Event Miscellaneous Information

tbd

#### <u>Wireless</u>

Details: Please Provide The Name Of The Connection And Password Wireless Name

tbd

Password

## Other

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

Please be sure to review the Private Events Guide!

### **Departure And Load-Out**

We must be packed up and out of the venue by 11:00 pm



# The Country Club of Virginia Private Event Gear Check And No-List

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
  Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## <u>Scribd</u>

## The "No" List

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

## **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director** Shawn Grindle - (412) 860-0544

**2. Logistics Manager** Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO** Bre Podgorski - (818) 823-5799 (text only)

**4. CEO** Mike Potts - (815) 245-3623 (text only)

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com Password:FFPlayer88

## **Player FAQ**

Have other questions? Chat with our AI Support