

# Night of Kindness Gala Fundraising Event

## General Information

---

### **Performers**

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Kaleen Dolan - kaleendolanmusic@gmail.com - 8472202322 (Piano)

### **Entire Event Day Time Frame**

11/02/2024 - 05:00 pm - 12:00 am CST

### **Location**

Brookfield Conference Center  
325 S Moorland Rd  
Brookfield, Wisconsin 53005

### **Contact Person(s)**

Kelly Zimmerman  
(414) 897-3827  
kwierdsma@gmail.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

### **Expected number of guests:**

300

### **Contacts**

#### **Venue Manager:**

Jamie Wagner

(262) 330-6090

JWagner@ncghospitality.com

<https://www.brookfieldconferencecenter.com/>

### **Files**

- [11.2.24-Emma-Loves-Dogs-Diagram.pdf](#)

# Night of Kindness Gala Fundraising Event

## General Timeline

---

### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
5-6pm	cocktails	Production company will DJ background
6-8:30	Dinner/Speeches/Live Auction	Production company will handle
8:30-12	Dueling pianos	Duel for 2 hours (no break), then DJ!

---

### **Dinner Seating**

players will have a seat at a table during the speeches.

### **Explicit Lyrics:**

It is ok later in the evening

### **Songs To Avoid:**

Corny music like Hokey Pokey, Chicken Dance, Line Dances

### **Tipping:**

Yes, for charity  
Emma Loves Dogs Foundation

### **Alcohol/Bar**

**Type:** Cash

# Night of Kindness Gala Fundraising Event

## Miscellaneous Information

---

### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

	<b>Wireless Name</b>		<b>Password</b>
TBD		TBD	

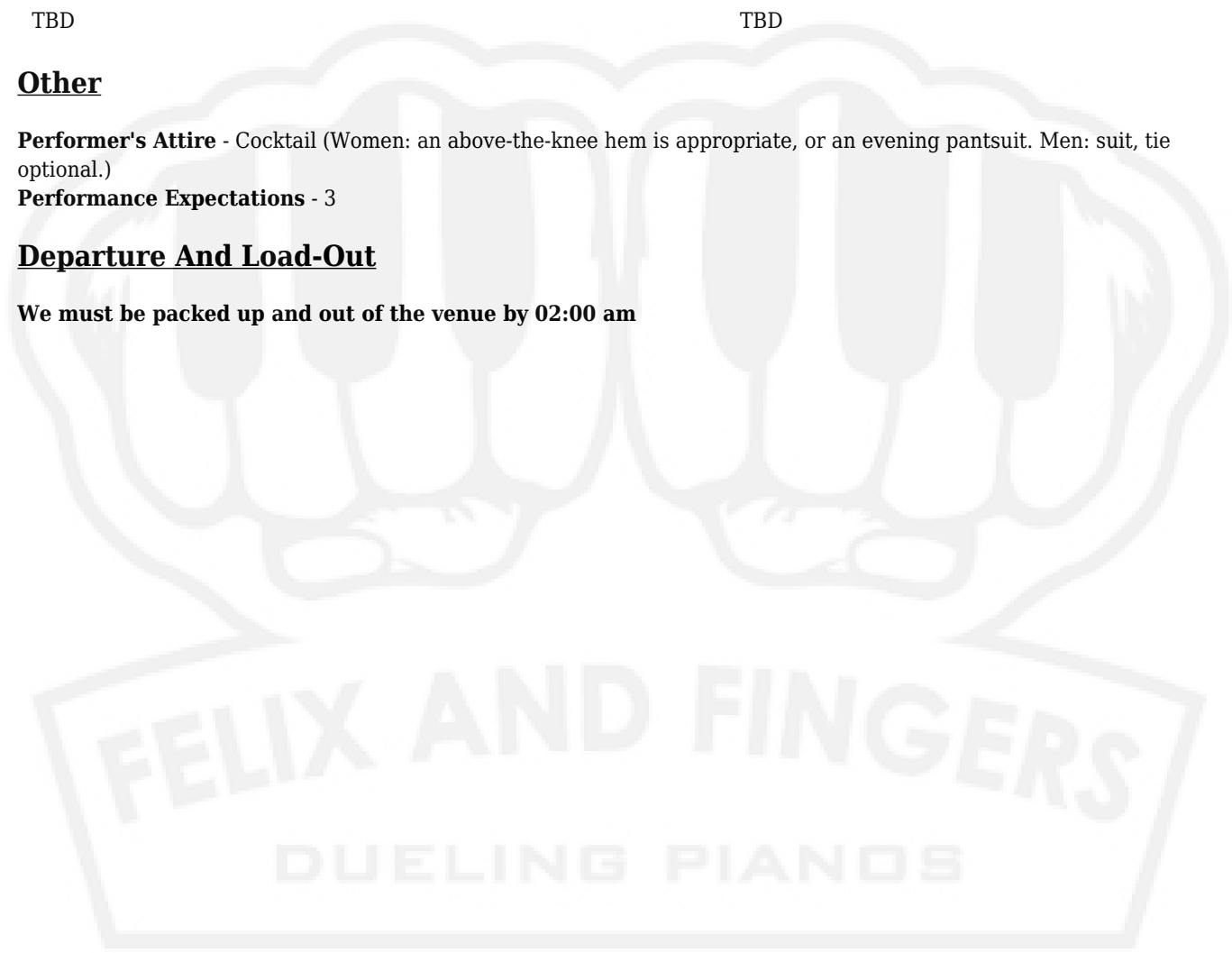
### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

### **Departure And Load-Out**

**We must be packed up and out of the venue by 02:00 am**



# Night of Kindness Gala Fundraising Event

## Gear Check And No-List

---

### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No special announcements
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)