

# Bank of America/Access Corporate Event

## General Information

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### **Performers**

- Jimmy Morouse - jimmyross88@gmail.com - 4107467760 (Piano)
- Kathleen Butler-Duplessis - kathleen@felixandfingers.com - 6142044338 (Piano)

### **Entire Event Day Time Frame**

09/19/2024 - 06:30 pm - 09:30 pm EST

### **Location**

Kirwan's on the Wharf  
749 Wharf St SW  
Washington, District of Columbia 20024

### **Contact Person(s)**

Kathleen Doyle  
(203) 858-7521  
kathleen@dangoldmaneevents.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

### **Expected number of guests:**

150

### **Upgrades**

- Mini-shells

### **Files**

- [IMG\\_8956.jpg](#)
- [IMG\\_8957.jpg](#)
- [IMG\\_8963.jpg](#)

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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
4:30 PM	Load In	
5:45 PM	Performers Eat	Check in With Caitlin
6:30 PM	Event Start   Dueling Pianos Start	
9:30 PM	Event End / Dueling Pianos End	Client approved extension ahead of time, and will provide you additional pay on site for extension

### **Dinner Seating**

I need to ask.

### **Explicit Lyrics:**

normal PG-13 show

### **Songs To Avoid:**

I am still waiting on the demo of the group but I am not sure line dances make sense.

### **Tipping:**

No

### **Alcohol/Bar**

**Type:** Open

**Additional Information:** The players will be on the second floor. Please See images attached

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## Miscellaneous Information

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### **People To Include In Show**

Not that I am aware of.

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**Shuttle Details** - I am not sure, ask Caitlin

**We must be packed up and out of the venue by 10:30 pm**

**Additional Information:** Not sure that this will be a dancing crowd but I am hopeful they will get excited! Planning company shared no details about the end client.

I think upbeat music and a fun vibe is what they are looking for.

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No venue manager
- No special announcements
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)