

SPS Health Holiday Party Corporate Event

General Information

Performers

- Jake Carter - jcarter@felixandfingers.com - 530-949-0272 (Piano)
- Robert Deason - RobertDeason03@gmail.com - 18472040912 (Piano)

IMPORTANT: Food Allergy Information

- Jake Carter has the following food allergies: Seafood / Fish - Non Severe

Entire Event Day Time Frame

12/12/2024 - 05:00 pm - 12:00 am CST

Location

Discovery World
500 N Harbor Dr
Milwaukee, Wisconsin 53202

Contact Person(s)

Lexi Raczka
(262) 923-2169
LRaczka@spshealth.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: Please email Josh (contact info below), he will provide pdfs and initial directions of where to load in, park, etc. He will be main point of contact for the day.

Expected number of guests:

100

Contacts

Venue Manager:

Josh Wimmer

(414) 765-8633

JoshWimmer@bartolottas.com

Upgrades

- Mini-shells



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General Timeline

Itinerary

Time Frame	Activity	Notes
5:00p-6:00p	Happy Hour	DJ Mix of holiday and non holiday
6:00p-8:00p	Brief Announcements/Dinner	Announcements will take about 20 minutes, then we would love to start seeing Your set start!
7:30- 9:00/9:30	Dueling Pianos	Switch over to DJ (not provided by us) whenever the room feels right
9/9:30 - 12:00 AM	DJ takes over	

Dinner Seating

We are having a plated dinner and have included dinner choices provided to us by Kate.

Announcements

I think Alex had asked when she originally setup this contract if we could use one of your microphones to make some announcements.

We may also ask your team to announce when people need to take seats for meal service or if dessert is being served, etc.

We are bringing in a DJ and would love for you to help hype him up once you finish your set (previously discussed this with Jake in September).

Other than that, we shouldn't need to bother you for announcements.

Explicit Lyrics:

We are fine with explicit lyrics, but ask that any songs with racial slurs are kept off playlists.

Tipping:

Yes

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

YES!!
Amelia
Wenbo
Michael Cator
matt Lewis
Karli

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name		Password
TBD		TBD	

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 4

Some dueling piano banter and comedy. A stronger focus on dancing.

Departure And Load-Out

Shuttle Details - Picking up out front and leaving to a hotel in Wauwatosa. No announcements necessary at this time.

We must be packed up and out of the venue by 12:00 am

Additional Information: Our team loves to have fun. They love dancing, singing along and karaoke. So anything you can do to get the employees engaged is a plus!

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)