

U.S. Bank Leadership Meeting Corporate Event

General Information

Performers

- Jacob Hoglund - Jacobhpiano7@gmail.com - 9712764032 (Piano)
- Tod Kimbro - todkimbro@gmail.com - 407-697-8981 (Piano)

Entire Event Day Time Frame

09/25/2024 - 05:00 pm - 10:00 pm PST

Location

Seattle Airport Marriott
3201 S 176th St
SeaTac, Washington 98188-4013

Contact Person(s)

Merenda Voiss
(253) 426-5490
merenda.voiss@usbank.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Expected number of guests:

150

Event Coordinator

Eric Felt
(253) 426-5490
eric.felt@usbank.com

Upgrades

- Mini-shells

Files

- [Atrium-Vertical-Set-U.S-Bank-Assoc.-diagram.pdf](#)

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General Timeline

Itinerary

Time Frame	Activity	Notes
5-6pm -	Social Hour	Background Playlist "Roaring 20's Theme"
6-7	Dinner	Playlist
7-8	Lip Sync Battle (Wireless Mic)	Will provide song selections closer to event
8-10	Reception	Dueling

Dinner Seating

Performers will be provided the same buffet style dinner as our guests

Announcements

We will assist in intro's.

Like last year, we will have a lip sync battle and can discuss further with performers and song selections to play. We will need one hand-held mic to make announcements/MC

Explicit Lyrics:

Please keep clean and be mindful it is a corporate event

Songs To Avoid:

Corporate event, please avoid explicit lyrics

Must Play Songs:

Will Submit List Prior To Event - by *Please discuss at our future connection (a selection of songs to play during lip sync portion of our evening)*

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: Open bar/or ticket option until 8, self-pay thereafter

Additional Information: We will have a lip sync battle and are finalizing groups, song selections, etc. We will discuss further and would like to ask what a final cut off time would be to submit song selection to play

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Miscellaneous Information

People To Include In Show

Possibly, not known at this time

Sound Ordinance

Last song must end at **10:00 pm**

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Open Hotel Wifi,

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No venue manager
- No tipping allowed
- No children
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)