

Medical Staff Christmas Party Corporate Event

General Information

Performers

- Eddie Thompson - edwardthompson@mac.com - 346 332 3456 (Piano)
- Quintin Dubec - qdubec@gmail.com - 512-762-3916 (Piano)

Entire Event Day Time Frame

12/05/2024 - 06:30 pm - 09:00 pm CST

Location

Cathedral Oaks
1312 Waco Rd
Belton, Texas 76513-2261

Contact Person(s)

Rita Kilgo
(254) 444-0573
rita.kilgo@adventhealth.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Expected number of guests:

120 ish

Contacts

Venue Manager:

Allison Wolfe

(254) 939-6257
allison-wolfe-@discussions.tripleseat.com
<http://info@cathedral-oaks.com>

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
6:30pm-7:30pm	Guests Arrive / Dueling Pianos	Chill/quieter set. Think dinner music. Not too loud
7pm	Blessing	Kevin Roberts CEO
~7:05pm	Dinner	
7:30-9pm	Dueling Pianos	take requests and more energy. Can turn volume up a little bit more here.

Dinner Seating

Players can eat before event at 6:00pm.

Announcements

Announce Kevin Roberts will give a blessing.
After blessing announce that dinner is a buffet and Rita will go around a dismiss tables to get food.
There's a childrens buffet table with a separate children's menu - FOR CHILDREN ONLY
Also announce that there is a Vegetarian option.

In the middle of the show Santa comes to bring some goodies. ~8pm

Explicit Lyrics:

Keep is clean. This is the Adventist Health System. Please omit any cuss words. or inferences. A few children will be in attendance.

Songs To Avoid:

Guests requested Not so much Barry Manilow. Something different for this year.

Must Play Songs:

The Beginning Of Here Comes Santa Claus... - by as Santa enters venue (live - Rita will cue you.)

Tipping:

No

Alcohol/Bar

Type: Cash

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Miscellaneous Information

People To Include In Show

No. We have some people who would like to, but please NO. No one can play piano or sing.

Children

Approximate Number Of Children: 8

General Age Range: 1-9 yrs

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Festive (In accordance with a particular holiday)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 10:00 pm

Additional Information: Most of this group doesn't dance much. But maybe you all can get them going.

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
 - Wireless Mic and extra batteries (lapel for ceremony)
 - Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
 - Speakers (with power cables)
 - Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
 - Lights (With power cables and pedals)
 - iPad (charged, or with charger)
 - Mixing Board
 - EIF/Questionnaire
 - Pencils/Forms/Tip Jar/Gaff Tape
 - Freddy
 - Stool
 - Cables (Power/Patch/XLR/DJ Cable)
 - DJ Headphones
 - Mini Shells
 - Rockin Roller
 - Extra Mic
 - Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
 - Business Cards
- Below is the order of contact to follow:
- 1. National Entertainment Director**
Shawn Grindle - (412) 860-0544
 - 2. Logistics Manager**
Tina Naponelli - (815) 382-4341
- If they are unavailable:
- 3. COO**
Bre Podgorski - (818) 823-5799 (text only)
 - 4. CEO**
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)