

# Farewell Event Expo Corporate Event

## General Information

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### **Performers**

- Ciara DeLeon - ciaradeleon134@gmail.com - 386-237-1418 (Piano)
- Harry Rios - harrylrios@gmail.com - 321-441-5942 (Piano)
- Nathaniel Freyre - nathanielfreyre@gmail.com - 407-319-2110 (Drummer)

### **Entire Event Day Time Frame**

07/13/2024 - 06:00 pm - 09:00 pm EST

### **Location**

Gaylord Palms Resort and Convention Center  
6000 W Osceola Pkwy  
Kissimmee, Florida 34746

### **Contact Person(s)**

Eddie Diaz  
(407) 529-7743  
eddie@encorecreations.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 02:00 pm

**Please Note:** After set-up there will be a soundcheck / test

You can contact Eddie upon arrival and he will tell you where to go

### **Expected number of guests:**

TBD

### **Upgrades**

- Mini-shells
- Additional Musicians

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## General Timeline

### Itinerary

Time Frame	Activity	Notes
3:00	Walk-through / Rehearsal	
4:00	Soundcheck	
6:00	Event Doors Open	
6:05	MC Announcement	F&F Not Involved (they have a seperate MC)
6:15-6:30	Dueling Pianos	
6:30-7:00	Speeches / Announcements	F&F Not Involved
7:00-7:45	Dueling Pianos	Will be interrupted by a few giveaways by MC
7:45-8:00	Break	DJ MUSIC
8:00-8:55	Dueling Pianos	Will be interrupted by a few giveaways by MC
8:55-9:00	Don't Stop Believing	Last Song of the Night

### Dinner Seating

I would check with Eddie when you get there. I imagine you will try to eat before all of the event starts happening.

### Explicit Lyrics:

Keep the show clean - there will be a few kids present

### Must Play Songs:

DONT STOP BELIEVING - by JOURNEY (LAST SONG OF THE NIGHT)

### Tipping:

No

### Alcohol/Bar

Type: Open

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## Miscellaneous Information

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### **Children**

**Approximate Number Of Children:** A Few

**General Age Range:** TBD

### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 2

A lot of dueling piano banter and comedy. A little focus on dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by 10:00 pm

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No venue manager
- No special announcements
- No genres/tunes to avoid
- No tipping allowed
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)