

Edward Jones - Summer Regional Corporate Event

General Information

Performers

- Ciara DeLeon - ciaradeleon134@gmail.com - 386-237-1418 (Piano)

Entire Event Day Time Frame

06/22/2024 - 06:30 pm - 11:30 pm EST

Location

Jekyll Island Club Resort
371 Riverview Dr
Jekyll Island, Georgia 31527

Contact Person(s)

Lori Geddings
(828) 808-6713
lori.geddings@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Please Note: Nicole, the venue manager, will be able to help with load-in

Expected number of guests:

90

Contacts

Venue Manager:

Nicole Dowdy

(912) 635-5125
ndowdy@jekyllclub.com
<http://www.jekyllclub.com>

Event Coordinator

Lori Geddings
(828) 808-6713
lori.geddings@gmail.com

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General Timeline

Itinerary

Time Frame	Activity	Notes
6:30 - 7:00pm	Cocktails	Please provide background DJ Music
7:00 - 7:10pm	Speech	Toast to Ted
7:10 - 9:00pm	Dinner	Plated
8:15 - 8:45pm	Speech	Awards
8:45 - 10:30pm	Dueling Pianos	
10:30 - 11:00	DJ Music	Musicians may begin unloading during this time. DJ until 11:00 or so

Dinner Seating

The players can eat before, a meal will provided - right around 7:00

Explicit Lyrics:

No explicit lyrics please. This is a corporate event. Keep it PG-13

Tipping:

No

Alcohol/Bar

Type: Open

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Miscellaneous Information

Sound Ordinance

Last song must end at **10:30 pm**

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by **12:00 am**

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)