

JCMG Celebration Corporate Event

General Information

Performers

- Kevin Coon - kevinwcoon@gmail.com - 913-593-6707 (Piano)
- Nick Slater (Carswell) - nickcarswellmusic@gmail.com - 785-424-5236 (Piano)

Entire Event Day Time Frame

02/01/2025 - 05:00 pm - 10:00 pm CST

Location

Capital Bluffs Event Center
1616 Oilwell Rd
Jefferson City, Missouri 65101

Contact Person(s)

Seth Freeman
(573) 338-1725
sfreeman@jcmg.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: Side entrance near stage or front door

Expected number of guests:

375

Contacts

Venue Manager:

Mary Lastname

(573) 636-7833
capitalbluffs@gmail.com
<https://capitalbluffs.com/>

Upgrades

- Mini-shells

Files

- [Employee-Banquet-20125-layout-v2.pdf](#)



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General Timeline

Itinerary

Time Frame	Activity	Notes
5-6:00PM	Cocktail hour	DJ Music
6-7:00PM	Recognition Ceremony	JCMG President and Senior leadership will recognize employees for service milestones.
7-8:00PM	Dinner Hour	
8-10:00 PM	Dueling Pianos	

Dinner Seating

Players can join the buffet line at any time. Please let me know if they need gluten free/vegetarian options.

Announcements

We will need to make periodic announcements and present awards

Explicit Lyrics:

Please avoid overtly sexual or graphic lyrics, but an occasional curse word is permissible

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Employees get 2 free drink tickets for any bar beverage, cash bar after that

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Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name		Password
TBD		TBD	

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am



FELIX AND FINGERS
DUELING PIANOS

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)