

Faculty Appreciation Awards & Dinner Corporate Event

General Information

Performers

- Bre Podgorski - bre@felixandfingers.com - 8188235799 (Piano)
- Julian Velard - javelard@gmail.com - 646-242-0261 (Piano)

IMPORTANT: Food Allergy Information

- Bre Podgorski has the following food allergies: Gluten

Entire Event Day Time Frame

05/15/2024 - 06:30 pm - 09:00 pm PST

Location

Town & Gown
665 W Exposition Blvd
Los Angeles, California 90007

Contact Person(s)

Christie Van Paepeghem
(213) 740-4279
christie.delacruz@usc.edu

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Please Note: The campus is open for business and new protocols are being put in place that require your attention. Please note that I registered you, and will need to present a government issued photo identification as well as the QR Code that will be sent to your email for both you and Julian from USC Trojan Visitor <tvisitor.usc.edu> in order to enter campus. This registration is active on May 15, 2024. Refer to attached screenshot.

Below, please find the load-in/out instructions for Wednesday, 5/15:

For vendor unload, they can enter through Pardee Way off of Exposition Blvd. Please inform the parking attendant that you are loading-in for the USC School of Dentistry Event taking place at Town & Gown. The parking attendant will then guide you to the loading dock by Town and Gown.

Once you're done unloading, you'll need to move your vehicle(s) to the assigned parking structure. Parking has been assigned at McCarthy Way Parking Structure, accessible off Figueroa St at McCarthy Way. Upon arrival, please give the parking attending RSVP ID 382960 to gain access to the garage.

Expected number of guests:

200

Contacts

Photographer:

Glenn Marzano
Glenn Marzano Photography
(310) 871-2001
glenn@glenmarzano.com

Venue Manager:

Leticia Velazquez

(213) 740-1411
leticia.velazquez@usc.edu

Upgrades

- Mini-shells



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General Timeline

Itinerary

Time Frame	Activity	Notes
6pm-7pm	Check-In / Cocktail Hour	Reception
7pm	Welcome speech	Guests come inside for the welcome speech
7:05pm-7:25pm	Start background music from dueling players behind the curtain (instrumental only)	Dinner begins, players will be behind the curtain
7:26pm-7:55pm	Begin dueling show	Curtain will raise, and after an introduction from the duelers, begin show
7:56pm	End show - Faculty speeches and awards begins	Duelers may load out after the show ends as long as they are quiet

Announcements

Players will play instrumental live music from 7-7:25pm. Once curtains open and Dueling Pianos are revealed, you can finish up the song and then do a WELCOME Trojan Family and do your introduction piece. Towards the end of your segment, you can do another announcement of congratulating all of the faculty members for their years of service to the Herman Ostrow School of Dentistry.

Explicit Lyrics:

Keep it clean.

Must Play Songs:

There Will Be No Requests, So Play Top Dueling Songs - *by ()*

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: Request slips will not be accessible for this event, so we should play the top dueling songs based on the temperature of the room. The show should still be as interactive as possible.

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Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name	Password
USC - guest	no password required

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

Departure And Load-Out

We must be packed up and out of the venue by 10:00 pm



FELIX AND FINGERS
DUELING PIANOS

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)