Caldwell Banker Realty New England Awards Celebration Corporate Event General Information

Performers

- Kathleen Butler-Duplessis kbutlerduplessis@gmail.com 6142044338 (Piano)
- Zach Goodman zachgoodmusic@gmail.com 516-492-6004 (Piano)
- Rob Perry RobertPerryPercussion@gmail.com 401-952-9382 (Drummer)

Entire Event Day Time Frame

05/29/2024 - 05:30 pm - 08:00 pm EST

Location

Encore Boston Harbor 1 Broadway Everett, Massachusetts 02149-2432

Contact Person(s)

Caitlin Vineis (973) 886-4988 caitlin.vineis@anywhere.re

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:15 pm

Expected number of guests:

450

Upgrades

- Mini-shells
- Additional Musicians

Caldwell Banker Realty New England Awards Celebration Corporate Event General Timeline

Itinerary

| Time Frame | Activity | Notes |
|--|----------------|--|
| 5:30 - 8:00 | Dueling pianos | President will likely say a few remarks around 6:30 - we will discuss on the day of the event |
| Announcements | | |
| See above | | |
| Explicit Lyrics: | | |
| Corporate event - keep things relatively clean | | |
| <u>Tipping:</u> | | |
| No | | |
| <u>Alcohol/Bar</u> | | |
| Type: Open | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Caldwell Banker Realty New England Awards Celebration Corporate Event Miscellaneous Information

People To Include In Show

N/a

Wireless

Details: Please Provide The Name Of The Connection And Password Wireless Name

Tbd

Tbd

Password

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.) **Performance Expectations** - 3

Departure And Load-Out

We must be packed up and out of the venue by 09:00 am

Caldwell Banker Realty New England Awards Celebration Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) No shuttle
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic

Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts - (815) 245-3623 (text only)

Business Cards

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support

The "No" List

- No special load-in instructions
- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

4. CEO