

NAMI Dubuque 3rd Annual Fundraiser Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)

IMPORTANT: Food Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Event Day Time Frame

05/04/2024 - 05:00 pm - 09:30 pm CST

Location

Steeple Square
101 E 15th St
Dubuque, Iowa 52001-4905

Contact Person(s)

Britni Farber
(563) 581-2740
president@namidubuque.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Expected number of guests:

Maybe 175-200

Contacts

Venue Manager:

Lori Bahl

(563) 235-3584
events@steeple-square.com
<http://steeple-square.com>

Upgrades

- Mini-shells



NAMI Dubuque 3rd Annual Fundraiser Fundraising Event General Timeline

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Itinerary

Time Frame	Activity	Notes
5-6:30	Doors open, socializing Cocktails	heavy apps (DJ Background Playlist)
6:30-7:15	Speeches, then Live auction	
7:15/7:30-9/9:30	Dueling Pianos	Feel out end timeline. Dj to tear down

Announcements

Maybe help with seating and transition from speeches to the Dueling Pianos

Explicit Lyrics:

Use a different word

Songs To Avoid:

Nothing stupid. no kitschy stuff

Must Play Songs:

Iowa Fight Song - by ()

Tipping:

Yes, for charity
NAMI Dubuque

Alcohol/Bar

Type: Combination/Other

Details: Cash bar and free mocktails, tables will have wine.

Additional Information: My sister in-law is the photographer and I am handling the day-of coordinating and Lori from Steeple will be on-site all day.

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Miscellaneous Information

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People To Include In Show

I may randomly want to sing along with something.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

i dont know

i dont know

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[How to play a Felix and Fingers Fundraiser](#)

Departure And Load-Out

We must be packed up and out of the venue by 10:30 pm

Additional Information: they will use a house mic.

FELIX AND FINGERS
DUELING PIANOS

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)