

# Sarah Williams Corporate Event

## General Information

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### **Performers**

- Caleb Thomas - calebthomasmusic@gmail.com - 215 237 4274 (Piano)
- Geoff Smith - geoff@thegeoffsmith.com - 615-319-4035 (Piano)

### **Entire Event Day Time Frame**

04/20/2024 - 05:30 pm - 10:00 pm CST

### **Location**

Sarah Williams  
2963 Spanntown Rd  
Arrington, Tennessee 37014

### **Contact Person(s)**

Sarah Williams  
(615) 948-5740  
ericandsarahwilliams@gmail.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

**Please Note:** Just load in through the front door, ballroom is to the right.

### **Expected number of guests:**

170

### **Upgrades**

- Mini-shells

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## General Timeline

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### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
5:30-6:15	cocktail reception	venue/client will handle background music
6:30-7:00	dueling pianos, 1st set	participants entering room and settling at chairs. welcome toast during this time as well, lasting around 10 minutes. participants will begin eating when upon sitting.
7:00 -8:00	awards ceremony	we will have a speaker at this time and we will be playing our own music from a laptop during this time. Performers will eat plated dinner during this time
8:00-10:00	dueling pianos 2nd set	

### **Explicit Lyrics:**

please no explicit lyrics at all. If possible you can sing the clean version of a song. But, please ere on the side of caution.

### **Songs To Avoid:**

no explicit lyrics please

### **Tipping:**

No

### **Alcohol/Bar**

**Type:** Open

**Additional Information:** The initial plan was to have the pianos set up in a lobby space and then move to the ballroom before dinner. this is no longer needed. we will have the pianos set up in the ballroom during the entire event. The intent is to have the dueling pianos play as guests are being seated and beginning to eat. Then we will stop for a while for our awards ceremony. After awards we will have the bulk of our dueling pianos entertainment time.

We will not have a dance floor and don't expect any dancing from our group. But, we do hope for a lively interaction with singing along and engagement from the crowd.

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## Miscellaneous Information

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### **People To Include In Show**

There is a possibility one of our professional singer guests would like to sing with you onstage for a song - we will let you know as we find out

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

<b>Wireless Name</b>	<b>Password</b>
??	EJONES2024

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 1

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:00 pm**



FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No venue manager
- No special announcements
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)