

IDEAS24 Party (Iowa Dental Association Annual Conference) Corporate Event

General Information

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)

Entire Event Day Time Frame

05/03/2024 - 06:00 pm - 11:30 pm CST

Location

Hyatt Regency Coralville - Oakdale Ballroom
300 E 9th St
Coralville, Iowa 52241-2235

Contact Person(s)

Laurie Traetow
(515) 331-2298
laurie@iowadental.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

200

Contacts

Photographer:

Bill McVicker
Extreme Photo
(515) 250-2969
extremephoto@iname.com
<https://extremephoto.smugmug.com/>

Venue Manager:

Shannon Arnold

(319) 887-5003
shannon.arnold@hyatt.com
<https://www.hyatt.com/hyatt-regency/en-US/iowrc-hyatt-regency-coralville-hotel-and-conference-center>

IDEAS24 Party (Iowa Dental Association Annual Conference) Corporate Event

General Timeline

Itinerary

Time Frame	Activity	Notes
6-6:15	Cocktails	(jazz playlist) background music during the downtime (i.e. outside of the speeches, etc.)
6:15	make announcements for people to be seated, then president speech,	
6:30-7	Dinner served	(jazz playlist) background music during the downtime (i.e. outside of the speeches, etc.)
7:15-8:00	Speeches, awards, short presentation	
8-10:30	Dueling Pianos	
10:30-11:30ish	DJed Music	

Announcements

using hotels mic for presentation

6:15, make announcements for people to be seated, then the president's speech, then dinner

Explicit Lyrics:

Please no explicit lyrics - this is a professional crowd of dentists & dental professionals. While they love to have fun, I don't think explicit lyrics would be appropriate.

Dj appropriate versions

Songs To Avoid:

please no 50s / 60s genres, no Hokey Pokey, Chicken Dance, Line Dances

Must Play Songs:

Piano Man - by Billy Joel (Live)

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Will be open bar until ~9 pm;

then cash bar. (Maybe announce this around presidents Dinner intro)

Additional Information: read the room, keep the party going. make sure we're playing songs people want to hear.



IDEAS24 Party (Iowa Dental Association Annual Conference) Corporate Event

Miscellaneous Information

People To Include In Show

potentially Dr. Rob Keech - musical theater background. (nice guy)

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Private

IDEAS24

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:59 pm

IDEAS24 Party (Iowa Dental Association Annual Conference) Corporate Event

Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)