RRD Leadership Meeting Corporate Event General Information

Performers

- Michael Sherman msherman@felixandfingers.com 5135181471 (Piano)
- Robert Deason RobertDeason03@gmail.com 18472040912 (Piano)

Entire Event Day Time Frame

05/21/2024 - 06:00 pm - 09:00 pm CST

Location

Che Figata 2155 City Gate Lane Naperville, Illinois 60563

Contact Person(s)

Linda Engstrom (630) 322-6056 linda.engstrom@rrd.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Expected number of quests:

65

Contacts

Venue Manager:

Kristine Chinnici

(630) 579-7874 kchinnici@citygatehospitality.com https://www.chefigatakitchen.com/

Host

John Pecaric (917) 319-6927 john.p.pecaric@rrd.com

RRD Leadership Meeting Corporate Event General Timeline

Itinerary

Time Frame Activity Notes

6:00-6:30

Cocktails/Appetizers

6:30-7:30 Dinner

7:30-9:30 Dueling

Pianos

Explicit Lyrics:

radio friendly,

Tipping:

Yes

Alcohol/Bar

Type: Open

RRD Leadership Meeting Corporate Event Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Will provide day of event

Will provide day of event

Other

Performer's Attire - Other

Business casual attire

Performance Expectations - 1

Please be sure to review the Corporate Events Guide!

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

RRD Leadership Meeting Corporate Event

Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support