# SSVMS Honors Medicine Corporate Event General Information

#### **Performers**

- David Mahokey david.mahokey@gmail.com 724-317-1045 (Piano)
- Valerie Chaikin vchaikin@gmail.com 609-731-3895 (Piano)

#### **IMPORTANT: Food Allergy Information**

• Valerie Chaikin has the following food allergies: Vegan

## **Entire Event Day Time Frame**

05/04/2024 - 06:00 pm - 09:00 pm PST

## **Location**

California Museum 1020 O St Sacramento, California 95814-5704

#### **Outdoor Accommodations**

They will be performing on a stage, AV should be onsite at the time of arrival to assist with anything you need.

#### **Contact Person(s)**

Ronnie Hammond (916) 452-2671 rhammond@ssvms.org

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm **Please Note:** I will reach out to the venue to get the information on where you are able to unload/load on day of event. Thanks!

#### **Expected number of guests:**

200

#### **Contacts**

#### Photographer:

Katy Karns Katy Kaptures (000) 000-0000 kjkarns@gmail.com https://katykarns.pixieset.com/booking/ Venue Manager: Kenney Martin

(916) 654-5688 kmartin@californiamuseum.org http://californiamuseum.org

#### **Event Coordinator**

Sam Mello-Edwards (916) 524-2604 smello@ssvms.org



# SSVMS Honors Medicine Corporate Event General Timeline

#### **Itinerary**

Time Frame	Activity	Notes
5:45-7:00	Cocktail hour/dinner, just piano music, lively	
7:00	Call folks to sit for dinner	
7:00-7:15	Call tables three at a time	123, 456, 789, etc to 25
7:15-7:30	just piano music, lively	
7:30-8:15	No music, awards/speeches	
8:15-9:00	Dueling pianos entertainment with crowd	
9:00-9:15	Lively background music for people to socialize a bit more as they exit	

#### **Announcements**

Explanation is in the activity time frame listed above. we would like you to be in charge of calling folks to sit for dinner and to call tables 3 at a time to be released to get dinner.

## **Explicit Lyrics:**

It is an adult event. We expect you to try top refrain from distasteful language but if it is requested from the crowd, go ahead.

#### **Must Play Songs:**

Don't Stop Believin - by Journey (Recorded) California Love - by Tupac (Recorded)

#### **Tipping:**

No

## Alcohol/Bar

Type: Open

# SSVMS Honors Medicine Corporate Event Miscellaneous Information

## **Wireless**

Details: There is no name/password. You may have to create a hotspot.

#### <u>Other</u>

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 1

Please be sure to review the Corporate Events Guide!

## **Departure And Load-Out**

We must be packed up and out of the venue by 10:00 pm Additional Information: This is an older and more conservative crowd and we are hoping to keep the music PG and as "clean" as possible.



# **SSVMS Honors Medicine Corporate Event Gear Check And No-List**

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) <u>Emergency Contacts</u> • Stands (Keyboard Stand, Music Stand, Mic Stand,
- Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com Password:FFPlayer88

**Player FAQ** 

Have other questions? Chat with our AI Support

## The "No" List

- No genres/tunes to avoid
- No tipping allowed
- No children
- No sound ordinances - No wireless access
- No shuttle

Below is the order of contact to follow:

**1. National Entertainment Director** Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

**4. CEO** Mike Potts - (815) 245-3623 (text only)