

# Bayfront Health Service Awards Banquet Corporate Event

## General Information

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### **Performers**

- Ciara DeLeon - ciaradeleon134@gmail.com - 386-237-1418 (Piano)
- Nicholas Mason - nickmasonpiano@gmail.com - 754-256-8739 (Piano)

### **IMPORTANT: Food Allergy Information**

- Nicholas Mason has the following food allergies: Do not eat any animal products (vegan)

### **Entire Event Day Time Frame**

02/24/2024 - 06:00 pm - 09:00 pm EST

### **Location**

James Museum  
150 Central Ave  
St. Petersburg, Florida 33701-3324

### **Contact Person(s)**

Rosangela Castanon  
(407) 949-1291  
rosangela.castanon@orlandohealth.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

### **Expected number of guests:**

200

### **Contacts**

#### **Photographer:**

first last  
n/a  
(000) 111-2222  
name@email.com

#### **Venue Manager:**

Valeria Montebello



# Bayfront Health Service Awards Banquet Corporate Event General Timeline

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## **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
6-7	Guests Arrive/ Cocktails	DJ Background
7	Welcome Script which YOU will read leading into Dinner	DJ Background during dinner
7:15	Official Presentation	Bring Wireless
After Presentation-9 pm	Dueling Pianos	

## **Announcements**

Follow Script and Introduce Whomever is Speaking Next.

Play walkup music for each person giving a speech

Before LAST SONG, Check Script for final announcement

## **Explicit Lyrics:**

Keep it Clean

## **Tipping:**

No

## **Alcohol/Bar**

**Type:** Cash

**Additional Information:** Cocktail hour and the dinner are in two DIFFERENT locations. Want to make sure we have speakers in the foyer playing the same music as the ballroom.

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## Miscellaneous Information

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### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

### **Departure And Load-Out**

**We must be packed up and out of the venue by 10:00 pm**



FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)