

# Netwrix Connect 2024 Corporate Event

## General Information

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### **Performers**

- Ciara DeLeon - ciaradeleon134@gmail.com - 386-237-1418 (Piano)
- Jaclyn Arnold - jaclyn.arnold2001@gmail.com - 407-867-0637 (Piano)
- Josh Senften - joshsenften@yahoo.com - 9415185229 (Saxophonist)
- Mario Ticlea - mario\_ticlea@yahoo.com - 3212020824 (Guitarist)
- Ton Silva - produton@gmail.com - 407-530-7996 (Drummer)

### **Entire Event Day Time Frame**

03/05/2024 - 06:30 pm - 09:30 pm EST

### **Location**

Embassy Suites by Hilton Orlando Lake Buena Vista South  
4955 Kyngs Heath Rd  
Kissimmee, Florida 34746

### **Contact Person(s)**

Nelli Zavodchikova  
(194) 940-7512  
nelly.zavodchikova@netwrix.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

**Please Note:** The hotel would like to setup the dancefloor before setting up pianos  
The piano's must load in through our loading dock

### **Expected number of guests:**

150

### **Contacts**

#### **Videographer:**

first last  
EliteVideo  
(000) 111-2222  
name@email.com

#### **Venue Manager:**

Donna Widder  
  
(407) 597-4111  
Donna.Widder@Hilton.com

<https://www.hilton.com/en/hotels/mcolkes-embassy-suites-orlando-lake-buena-vista-south/>

**Decoration team manager**

Leah Speer

(407) 614-2977

events@occasionsbyshangrila.com

**Upgrades**

- Mini-shells
- Uplights
- Additional Musicians

**Color Of Uplights:**

Please agree with decorator on site



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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6:30	Guests start arriving	DJ Background. Eat food as soon as it's set up
7	Speech	Welcome speech by Adam Laub, thank you to party sponsor Immersion Technology Services, introduction of specialty cocktail
8	Dessert- DJed Music	this is when people will have their food + chat and relax
Right after Dessert (8:15)- 9:30	Dueling pianos	Dueling Pianos

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### Announcements

Please encourage people to take photos (we have a photo wall) and post it with #netwrixconnect hashtag  
We'll start serving deserts at around 8 pm

### Explicit Lyrics:

Probably say something like "That's not on our playlist."

### Tipping:

Yes

### Alcohol/Bar

Type: Open

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## Miscellaneous Information

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### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Please check with a member of Netwrix staff

TBD

### **Other**

**Performer's Attire - Other**

Beach Themed Clothing is preferable

and or Dressy Casual

**Performance Expectations - 3**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 10:30 pm**

**Additional Information:** the DJ cannot use any type of fog/haze or dry ice machine. it will trigger hotel's fire alarm

This is called Netwrix Beach Party - please help us get people in the right mood, chill and have fun ;-)



FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)