

Great Gatsby Roaring 20s/Fundraiser for Gramar School Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- David Mahokey - david.mahokey@gmail.com - 724-317-1045 (Piano)
- Steven Ramirez - hollysbuddy29@aol.com - 626-828-9050 (Piano)

IMPORTANT: Food Allergy Information

- Steven Ramirez has the following food allergies: Gluten Free Vegan

Entire Event Day Time Frame

02/23/2024 - 06:30 pm - 11:30 pm PST

Location

Castaway
1250 E Harvard Rd
Burbank, California 91501-1002

Contact Person(s)

Lizbeth Zepeda
(818) 943-8477
lizbeth_zepeda@yahoo.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

Expected number of guests:

150-180

Contacts

Venue Manager:
Jenifer Tabbakhian

(818) 843-5013

Additional Contact

Debbie Serpas
(818) 928-9896
debserpas@gmail.com

Upgrades

- Mini-shells



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General Timeline

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Itinerary

Time Frame	Activity	Notes
6:30	Register Guests	DJ Background
6:45-7:45	Cocktail Hour	DJ Background Music
8	Dinner Starts	
8:05 ish	Welcome/Thank You	
8:10 ish	Live Auction	David will MC with Debbie
9 ish-11ish	Dueling Pianos	
9:15	First set of items closes	
9:30	2nd set closes	
9:45	3rd set closes	
11-11:30		DJ Out

Announcements

Details will be provided however a script will be provided specifically for the live auction, announcements highlighting sponsors, the silent auction, all winners (auctions and raffle) and general MC duties/announcements.

Explicit Lyrics:

Let's discuss. Keep it Clean or Censor them

Tipping:

Yes, for charity
St. Francis Xavier School PTO

Alcohol/Bar

Type: Combination/Other

Details: Hosted 2 hours beer, wine, and non-alcoholic beverages

Great Gatsby Roaring 20s/Fundraiser for Gramar School Fundraising Event Miscellaneous Information

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People To Include In Show

I am unsure but let me put some thought to this.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Other

The theme is Great Gatsby Roaring 20s. You can either dress on theme or formal attire

Performance Expectations - 3

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:30 am

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)