

KB Home Awards Gala / Employees Corporate Event

General Information

Performers

- Emily Seibert - etseibert@gmail.com - 203-206-0785 (Piano)
- Nate Rodriguez - nate@felixandfingers.com - 4079886015 (Piano)

Entire Event Day Time Frame

01/27/2024 - 06:00 pm - 12:00 am EST

Location

Gaylord Palms
6000 W Osceola Pkwy
Kissimmee, Florida 34746

Contact Person(s)

Amanda Parah
(407) 496-7242
aparah@kbhome.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Please Note: The Gaylord Palms will reach out to you regarding specifics. I have a meeting with them before our call today and will try to get additional details to share with you on the call.

Expected number of guests:

200-250

Contacts

Venue Manager:

Aline Kobayashi

(407) 586-2234

aline.kobayashi@gaylordhotels.com

<https://www.marriott.com/en-us/hotels/mcogp-gaylord-palms-resort-and-convention-center/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

Upgrades

- Mini-shells

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General Timeline

Itinerary

| Time Frame | Activity | Notes |
|------------|--------------------------------|---|
| 4:00 PM | Load In | |
| 6:00 PM | Happy Hour outside of ballroom | Have contracted an acoustic singer for this // No F&F Duties |
| 7pm - 8pm | Settling into Ballroom/Dinner | DJed BGM: |
| 7:45 PM | Last Call for the Bar | Check in with Amanda |
| 8:00 PM | Awards Start | F&F To DJ Walk-Up Music , HAVE WIRELESS READY // MAY NEED 2ND |
| 8:45 PM | Dueling Pianos Start | |
| 11:15 PM | Dueling Pianos End | DJed Late Night Dance Party to End |
| 12:00 AM | Event End | |

Announcements

We will have a finalized schedule of what you need to announce closer to the event, we are still finalizing details. More than likely you will be introducing our boss to kick off the awards ceremony.

AWARDS:

Explicit Lyrics:

normal PG-13 show

Must Play Songs:

College Team Fight Songs - by *Forget Michigan State (by accident)*, it's the bosses song - then play at the end. (Live (do some time in first hour of show))

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: 2 tickets per person, cash bar after that

Additional Information: We may have some announcements, we are still finalizing our awards for the event.

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Miscellaneous Information

People To Include In Show

I'm sure they will make themselves known...they are not a shy bunch.

President of the Division, Fred, would appreciate a shout-out.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD - Ask Amanda

TBD - Ask Amanda

Other

Performer's Attire - Formal (Women: formal gown. Men: suit with a tie.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 01:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)