

Goodyway Group Goody Awards Gala Corporate Event

General Information

Performers

- Chris Edwards - christophercmusic123@gmail.com - 3865887376 (Piano)
- Nate Rodriguez - nate@felixandfingers.com - 4079886015 (Piano)

Entire Event Day Time Frame

01/24/2024 - 07:00 pm - 10:30 pm EST

Location

Caribe Royale
8101 World Center Dr
Orlando, Florida 32821-5408

Contact Person(s)

Marcie Booth
(419) 320-3334
mbooth@goodaygroup.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Please Note: MOVE IN/OUT

- A. If a permit is required for your show, you will not be permitted to load in without the hotel having an approved permit on file. Please refer to the Fire Marshal section for more details on permits.
- B. The meeting planner is responsible for ensuring that the production company and drayage/exhibit company make appropriate arrangements and provide adequate labor, so that the move-in and move-out schedules can be followed in accordance with the designated dates and times stated in the sales contract. Your event manager must be advised in writing of all details so that arrangements can be made to block adequate loading dock space.
- C. A map of the loading docks can be found on the last page of this document.
- D. It is the responsibility of the production company and drayage/exhibit company to clean any area they use, to remove any tape residue, large stains and remove all trash.
- E. At the conclusion of the program, the ballroom loading docks used by the production company and drayage/exhibit company must be presentable for the next day's business prior to leaving the property. An inspection will be conducted prior to move in and upon completion of the load out by the production company and drayage/exhibit company.
- F. Damages to the fixtures and equipment in the ballrooms are the responsibility of the production company and drayage/exhibit company. Acknowledgement of damages, if any, will be presented to the production/exhibit company and meeting planner at the end of the program. All claims for damages will be forwarded to the production/exhibit company in writing within ten (10) business days following the final walkthrough.
- V. LOAD IN/LOAD OUT SUPERVISOR
 - A. All vendors must check in with security prior to unloading/loading at the dock. CONTACT 407-238-8489 to check in.
 - B. All production companies working in the Caribe Royale Orlando must hire a load in/load out

supervisor through our in-house Security department. This security supervisor will supervise the setup and strike to ensure the hotel's policies and procedures are followed. A minimum of 4 hours at \$50.00 an hour for set up and minimum of 4 hours at \$50.00 for tear down will be charged during normal business hours.

C. The Third-Party Supplier is required to provide to the Security department a complete schedule of events at least seven (7) days before load-in including date and time of load-in and load-out, times of amplified audio reproduction, power tie-in/disconnect schedule and "dark room" schedules.

D. The carpets must be protected with plastic sheeting (visqueen) from any exposure to road cases, trussing, or any other piece of audio/visual gear. 10'x100' roles of visqueen are available for purchase from Encore (the hotel's preferred Audio-Visual provider) at the group's expense. The production company is responsible for laying the visqueen.

Expected number of guests:

450



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General Timeline

Itinerary

Time Frame	Activity	Notes
4:30pm	Load in	
7pm	DJ'ed BGM/Players can eat	(80's-today, fun & upbeat)
7:30pm	Dueling Pianos	
10pm	DJ Mode	
10:30pm	Load out	

Explicit Lyrics:

We want to avoid any inappropriate and discriminatory words or name calling. We're ok with gentle explicit lyrics (like the word hell or damn).

Songs To Avoid:

Hokey Pokey, Chicken Dance, Line Dances

Must Play Songs:

We Are Family (Chairman's Favorite Song!) - by Sister Sledge (Recorded and Live)

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: Players will have plates made for them at 7, and there will be a room for them to eat. If you give Marcie or someone on staff the request slips, they should be able to help pass them out if you need.

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Miscellaneous Information

People To Include In Show

No

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

tbd

tbd

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No special announcements
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)