

# WALA Annual Conference (Wisconsin Assisted Living Association) Corporate Event

## General Information

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### **Performers**

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

### **Entire Event Day Time Frame**

03/06/2024 - 05:00 pm - 08:30 pm CST

### **Location**

Kalahari Resort and Hotel  
1305 Kalahari Dr  
Baraboo, Wisconsin 53913

### **Contact Person(s)**

Heather Novoselac  
(608) 334-6795  
hnovoselac@ewala.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** Our event is on the African Ballroom of the Kalahari Convention Center. The space will be ready for you to begin setting up at 12:30pm on March 6th. Our evening reception officially begins at 5:00pm so we'd ask that your set up is complete by then. We will have the entertainment portion (you!) begin at 6:00pm. I can share specific loading dock instructions from the Kalahari if needed.

### **Expected number of guests:**

150

### **Contacts**

#### **Photographer:**

Jennifer Andersen  
Angelic Angels  
(608) 279-7670  
jenniferandersen@angelicangles.com  
<https://www.angelicangles.com/>

#### **Videographer:**

Scott Dahm  
Hillside Media

(920) 946-8747  
scott@hillside-mediallc.com  
<http://hillside-mediallc.com>

**Venue Manager:**  
Amanda Bledsoe

[abledsoe@kalahariresorts.com](mailto:abledsoe@kalahariresorts.com)  
<https://www.kalahariresorts.com/>



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## General Timeline

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### **Itinerary**

<b>Time Frame</b>	<b>Activity</b>	<b>Notes</b>
5:00pm-8:00pm	Cocktails / Hors D'Oeuvres	
5:00pm - 7:00pm	Dinner	
6:00pm-8:30pm	Dueling Pianos	

### **Announcements**

Mike, CEO, will most likely want to give a quick welcome right before the starts at 6pm.

### **Explicit Lyrics:**

This event is a professional event. If a song is requested with profanity, if you could "bleep" it out that would be preferred.

### **Songs To Avoid:**

Hokey Pokey, Chicken Dance, Line dances

### **Tipping:**

No

### **Alcohol/Bar**

**Type:** Combination/Other

**Details:** We provide drink tickets and then cash bar option as well

**Additional Information:** A basic heads up. The past two years we have had a live band perform and it has been very well received. Both years, there was minimal dancing until about the final 45 minutes or so. We're hopeful that the dueling pianos will add a bit more of an interaction element that may create some dancing earlier on. However, it is an event that is also intended for networking SO long story short, as a first time with dueling pianos... time will tell how the attendees react/engage. We're excited!

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## Miscellaneous Information

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### **People To Include In Show**

As the show goes on, yes I am certain there will be some interested and willing.

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

Wireless Name	Password
Kalahari WIFI	(no password)

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 09:30 pm**



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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)