

# Evoked Fundraising Event

## General Information

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### **Performers**

- Jordan Peterson - petersonjm2@gmail.com - 4023406887 (Piano)
- Kathleen Butler-Duplessis - kbutlerduplessis@gmail.com - 6142044338 (Piano)

### **Entire Event Day Time Frame**

01/27/2024 - 07:00 pm - 10:00 pm EST

### **Location**

Josephine  
109 S St Asaph St  
Alexandria, Virginia 22314-3119

### **Contact Person(s)**

Evelyn Granados  
(240) 483-8581  
evelyn.granados@humancapital.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

**Please Note:** There may not be an elevator, so we may need to carry the shells up stairs.

### **Expected number of guests:**

About 100

### **Contacts**

#### **Venue Manager:**

Dawn Sawyer

(703) 912-6996  
dharrop@neighborhoodrestaurantgroup.com  
<https://www.josephineoldtown.com/>

### **Upgrades**

- Mini-shells

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## General Timeline

### Itinerary

Time Frame	Activity	Notes
5pm	Load in	
7pm	Guests / Passed Hors D'ouvres	Live instrumental piano first 15min
7:30pm	Welcome Speech	Have wireless
7:35pm	Dueling Pianos	
8:30pm	Raffles/Milestone Presentation	F&F may MC raffles
8:55pm	Community Service / Employee Service Awards	
9:45pm	Thank you speech from management	Announce "thank you cookies" and cards
10pm	Load	

### Announcements

Just let people know when awards/raffles are coming up.

After closing speech, announce "thank you cookies" and cards

### Explicit Lyrics:

PG-13

### Tipping:

No

### Alcohol/Bar

**Type:** Combination/Other

**Details:** We will allow 2 drinks per employee plus champagne for entrance but there will be a cash bar which is available.

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## Miscellaneous Information

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### Wireless

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

JOSEPHINE - 109GUEST

GoodTimes109

### Other

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3

### Departure And Load-Out

**We must be packed up and out of the venue by 01:00 am**

A large, faint, light-gray watermark logo is centered on the page. It features two stylized, clenched fists facing each other, with a banner below them containing the text "FELIX AND FINGERS" in a bold, sans-serif font, and "DUELING PIANOS" in a smaller font below that.

FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)