

Commonwealth Holiday Party Corporate Event

General Information

Performers

- Casey Cross - caseyrcross@gmail.com - 4058856529 (Piano)
- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)

Entire Event Day Time Frame

01/12/2024 - 06:00 pm - 10:00 pm CST

Location

Hotel Retlaw
1 N Main St
Fond du Lac, Wisconsin 54935-3419

Contact Person(s)

Kaley Morgan
(608) 228-0949
kaley.morgan@commonwealthco.net

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Please Note: We will be in the larger ballroom.

***Note from Jim: I believe we go around the building to find the parking garage. Then drive up to the 2nd level until you find the large double doors leading to the ballroom. (See attached photo) After load-in, we may have to park on a higher level.

Expected number of guests:

120

Contacts

Venue Manager:

Emilee Carpenter

(920) 204-3072

ecarpenter@thehotelretlaw.com

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General Timeline

Itinerary

Time Frame	Activity	Notes
6:00 - 6:45	Cocktails	DJ Background Classic Rock
6:45 - 7:30	Dinner Buffet	DJ Background Instrumental
7:30 - 9:30	Dueling Pianos	
8:00 - 8:15	Raffle drawing	25 Prizes
9:30 - 10:00	DJ Requests	Piano Breakdown

Announcements

Announce that Buffet is open at 6:45. Chris & Kristi are the owners and may want to address everyone before the raffle.

Explicit Lyrics:

There are no kids, so have fun with it as long as it doesn't get too raunchy.

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Drink tickets, then to cash bar.

FELIX AND FINGERS
DUELING PIANOS

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Miscellaneous Information

People To Include In Show

You will be able to tell which people are more fun for this.

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name	Password
Hotel Retlaw		None

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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DUELING PIANOS

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)