Clarke Elementary PTCO Fundraising Event General Information

Performers

- Katrina Nilsen katrinanilsenmusic@gmail.com 9792290892 (Piano)
- Whitney Maxwell whitneymaxwell5@gmail.com 5153603542 (Piano)

Entire Event Day Time Frame

01/27/2024 - 05:00 pm - 11:00 pm CST

Location

Clarke County Fairgrounds and Event Center 2070 W Mclane St Osceola, Iowa 50213

Contact Person(s)

Lindsey Redman (515) 570-1309 ashpete86@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Expected number of quests:

varies 100+

Contacts

Venue Manager:

Verla Cole

(641) 414-4640

Clarke Elementary PTCO Fundraising Event General Timeline

Itinerary

Time Frame	Activity	Notes	
5-6:00 p	Cocktails		
6-7:00p	Dinner		
7-11:00p	Dueling Pianos	start/end time may vary.	

Announcements

Sponsors recognitions at opening and closing of event.

Explicit Lyrics:

Please void/replace explicit lyrics with appropriate lyrics.

Tipping:

Yes, for charity Clarke Elementary PTCO

Alcohol/Bar

Type: Cash

Clarke Elementary PTCO Fundraising Event Miscellaneous Information

People To Include In Show

No

Wireless

Details: There is no name/password. You may have to create a hotspot.

<u>Other</u>

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit paints or designer denims with a button-up or collared shirt; no ties.) **Performance Expectations** - 3

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

Clarke Elementary PTCO Fundraising Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No wireless access
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support